



## Longhoughton Parish Council

Address: Rivendell, Steppey Lane, Lesbury, Alnwick, NE66 3PU.  
Email: parishclerk@hotmail.com W: northumberlandparishes.uk/longhoughton  
Neighbourhood Plan: longhoughtonndp.co.uk

You are cordially invited to attend the Monthly Meeting of the Parish Council  
on **Monday 15 May 2023 at 7.30pm at LCSCT Westfield Park**

*Please note, you must not attend if you/anyone in your household has Covid-19 symptoms/tested positive for Covid.*

Prior to the start of the meeting, the public are welcome to question Councillors for 15 minutes.

### **Annual Parish Meeting Agenda**

1. Cllr Adrian Hinchcliffe – Chairman’s Annual Report
2. Report from County Councillor Wendy Pattison
3. Members of the Public/Community Organisations - welcome to ask questions/make representations

### **Annual Parish Council Meeting and Monthly Parish Council Meeting Agenda**

Prior to meeting starting, the public are welcome to question Councillors for 15 minutes.

1. **Election of Chairman / Election of Vice-Chairman**
2. **Apologies for Absence**
3. **Minutes of the Meeting held on Monday 17 April 2023**
4. **Actions from Last Minutes**
5. **Declarations of Interest**
6. **County Councillor Wendy Pattison - Northumberland County Council Update**
7. **Inspections:** Longhoughton Playing Field/Access Footpath
8. **Matters Arising:**
  - a) Chair’s Matters Arising Paper
  - b) Parish Councillor Vacancy - Boulmer Ward
9. **Reports for Discussion**
  - a) Parish Council 4 Year Plan Update
  - b) Neighbourhood Plan Update
  - c) Longhoughton Update
  - d) Boulmer Update
  - e) Howick Update
10. **Correspondence:**
  - a) NCC – Public Access System - Planning
  - b) Local Government Boundary Commission – consultation of draft division boundaries
  - c) NALC ENews April ‘23
11. **Parish Financial Matters:**
  - a) Annual Governance & Accountability Return 2022/23 – Internal audit to be noted and to approve the Annual Governance Statement, draft annual accounts for 2022/2023, Accounting Statement & Explanation of Variances and to confirm and approve Certification of Exemption.
  - b) Just Climb (King’s Coronation) - £650 – PAID
  - c) Stewart Barrett (Kings Coronation) - £92.14 – PAID
  - d) Zurich Municipal (Insurance) - £663.60
  - e) Clerks Wages (May) - ££425.46
  - f) HMRC (PAYE) - £97.00
  - g) LSCST (Room Hire Kings Coronation) - £48
  - h) John Wright (Internal Audit) - £75
  - i) CBS World (Kings Coronation) - £4.80
12. **Plans:**
  - a) 23/01140/COU - Change of use of part of agricultural scrub land to residential garden space for units 2 and 3 - Seaton House Cottages, Boulmer, NE66 3BH
  - b) 23/01139/FUL - Change of use of land to South from scrub/ferns to enable construction of new road to be used by caravan site and unit 5 - Seaton House Cottages, Boulmer, NE66 3BH
13. **Matters for Information/Next Agenda**
14. **Date of Next Meeting:** 7.30pm Monday 19 June – Howick Village Hall.

Signed:

Elizabeth Taylor, Parish Clerk

Date: 8 May 2023

For copies of agendas, minutes and other documentation relating to Longhoughton Parish Council, please visit our website: <https://northumberlandparishes.uk/longhoughton>