



Longhoughton Parish Council

Address: Rivendell, Steppey Lane, Lesbury, Alnwick, NE66 3PU.

Email: parishclerk@hotmail.com W: northumberlandparishes.uk/longhoughton

Neighbourhood Plan: longhoughtonndp.co.uk

You are cordially invited to attend the Monthly Meeting of the Parish Council
on **Monday 20 November 2023 at 7.30pm**
at **LCSCT Westfield Park**

Please note, you must not attend if you/anyone in your household has Covid-19 symptoms/tested positive for Covid.
Prior to the start of the meeting, the public are welcome to question Councillors for 15 minutes.

Monthly Parish Council Meeting

1. **Apologies for Absence**
2. **Minutes of the Meeting held on Monday 16 October 2023**
3. **Actions from Last Minutes**
4. **Declarations of Interest & Grant of Dispensations and Leave of Absence for Bryan Ellis**
5. **County Councillor Wendy Pattison - Northumberland County Council Update**
6. **Inspections:** Longhoughton Playing Field/Access Footpath
7. **Matters Arising:**
 - a) Chair's Matters Arising Paper
 - b) 2024 Meeting Venues
8. **Reports for Discussion**
 - a) Neighbourhood Plan Update
 - b) Longhoughton Update
 - c) Boulmer Update
 - d) Howick Update
9. **Correspondence:**
 - a) Sarah Winlow NCC AONB re Boulmer – Assessment for Conservation Area Designation
 - b) NCC - Precept 2024-25 (Deadline for Return 26/1/24)
 - c) Zero Hour - Support for Climate and Ecology Bill
 - d) NCC Environment and Climate Fund
 - e) The Sustainable Life Coach - Carbon Literacy for Town & Parish Councils
 - f) NALC October ENews
 - g) NCC Thriving Together Newsletter October #2
 - h) Defence Infrastructure Organisation - Title (Allotment Car Park) Date Protection Information
 - i) CAN - AGM – 1pm – 8/12/23 – Newbiggin
 - j) NCC - Rough Sleeper Estimate – 14/11/23
 - k) NCC – Northumberland Open Space Assessment – Town/PC Survey
10. **Parish Financial Matters:**
 - a) NCC (Winter Servicing of Boulmer Toilets) - £2,000
 - b) NCC (Cutting Playing Field hedge & Perimeter) - £1,012.60
 - c) Clerk (Wage November) - £425.46
 - d) HMRC (PAYE November) - £0 (account in credit)
 - e) Clerk (Wage December) - £425.46
 - f) HMRC (PAYE December) - £90.37 (reduced amount as account credit)
 - g) Jenny Whittle (Heritage Group - £114.45 of £150 Grant) - £114.50
 - h) LCSCT (Room Hire on 5 & 14 October £80 and on 5-13 November £120) - £200
 - i) Clerk (Stationery) - £4.75
 - j) Shiel & Morrison (NDP £418 and Newsletter £275) - £693.00
 - k) MySoft (NDP Website) £240
 - l) CBS World (NDP) - £86.40
 - m) Adrian Hinchcliffe (Reimbursement of Transport/Printing Costs for NDP) - £TBC
11. **Plans:** None Received
12. **Matters for Information/Next Agenda**
13. **Date of Next Meeting:** No meeting in December. Next meeting 7.30pm - Monday 15 January 2024
– LCSCT Westfield Park

Signed:

Elizabeth Taylor, Parish Clerk

Date: 13 November 2023

For copies or agendas, minutes and other documentation relating to Longhoughton Parish Council,
please visit our website: <https://northumberlandparishes.uk/longhoughton>