



Longhoughton Parish Council

Email: parishclerk@hotmail.com W: northumberlandparishes.uk/longhoughton
Neighbourhood Plan: longhoughtonndp.co.uk

You are cordially invited to attend the Monthly Meeting of the Parish Council
on **Monday 20 May 2024 at 7.30pm at LCST Westfield Park**

Prior to the start of the meeting, the public are welcome to question Councillors for 15 minutes.

Annual Parish Meeting Agenda

1. Cllr Adrian Hinchcliffe – Chairman’s Annual Report
2. Members of the Public/Community Organisations - welcome to ask questions/make representations

Annual Parish Council Meeting and Monthly Parish Council Meeting Agenda

Prior to meeting starting, the public are welcome to question Councillors for 15 minutes.

1. **Election of Chairman / Election of Vice-Chairman**
2. **Apologies for Absence**
3. **Declarations of Interest & Grant of Dispensations and Leave of Absence for Carole Green**
4. **Minutes of the Meeting held on Monday 15 April 2024**
5. **Actions from Last Minutes**
6. **County Councillor Wendy Pattison - Northumberland County Council Update**
7. **Inspections:** Longhoughton Playing Field/Access Footpath
8. **Chairs Matters Arising Paper**
9. **Reports for Discussion**
 - a) Parish Council 4 Year Plan Update
 - b) Ways of Working
 - c) Neighbourhood Plan Update
 - d) Longhoughton/Boulmer/Howick Updates
10. **Correspondence:**
 - a) BT – Drop-in Events re Digital Switchover – Fri 28 June 9am-3pm Alnwick Marketplace
 - b) Longhoughton CE Primary School – Consultation re Potential Transition to Academy Status
 - c) NCC Thriving Together April Edition
 - d) NALC ENews April ‘24
 - e) Network Rail – Biodiversity Planning in Northumberland
 - f) NCC – Love Northumberland 2024
 - g) Thomas Emmett – Allotment Plot Enquiry
 - h) NCC – Planning Application Requirements – Local List Consultation 2024
11. **Parish Financial Matters:**
 - a) Annual Governance & Accountability Return 2023/24 – Internal audit to be noted and to approve the Annual Governance Statement, draft annual accounts for 2023/2024, Accounting Statement & Explanation of Variances and to confirm and approve Certification of Exemption.
 - b) Zurich Municipal (Annual Insurance) - £681.56
 - c) NALC (Annual Subs) - £406.17
 - d) Clerk (Monthly Wages) - £447
 - e) HMRC (PAYE) - £210.40
 - f) John Wright (Internal Audit) - £105
 - g) LSCST (Room Hire 3/4/24 & 22/4/24 £20 Summer Fete, 17/4/24 £40 Quarry Liaison, and April AMG Prescription Pick-up £72) - £132
12. **Plans:**
 - a) 24/00874/FUL – Demolition of existing property and development of new detached property with detached double garage with storage above - Braemar, Beach View, Boulmer, NE66 3BW
13. **Matters for Information/Next Agenda**
 - Fixed asset check
 - Policies & Procedures check
14. **Date of Next Meeting:** 7.30pm Monday 17 June – Howick Village Hall.

Signed:

A handwritten signature in black ink, appearing to read 'Elizabeth Taylor'.

Elizabeth Taylor, Parish Clerk

Date: 13 May 2024

For copies of agendas, minutes and other documentation relating to Longhoughton Parish Council,
please visit our website: <https://northumberlandparishes.uk/longhoughton>