



Longhoughton Parish Council

Email: parishclerk@hotmail.com W: northumberlandparishes.uk/longhoughton
Neighbourhood Plan: longhoughtonndp.co.uk

You are cordially invited to attend the Monthly Meeting of the Parish Council
on **Monday 23 September 2024 at 7.30pm**
at **LCSCT Westfield Park**

Prior to the start of the meeting, the public are welcome to question Councillors for 15 minutes.

Monthly Parish Council Meeting

1. **Apologies for Absence**
2. **Minutes of the Meeting held on Monday 15 July 2024**
3. **Actions from Last Minutes**
4. **Declarations of Interest**
5. **County Councillor Wendy Pattison - Northumberland County Council Update**
6. **Inspections:** Longhoughton Playing Field/Access Footpath
7. **Matters Arising:**
 - a) Chair's Matters Arising Paper
 - b) Parish Councillor Vacancy - Longhoughton Ward
 - c) Meeting with David Smith MP – 10am on 1/11/24 at LCSCT
 - d) PC Fixed Asset Check
 - e) PC Policies & Procedures Review.
For ratification: Code of Conduct / Complaints Procedure / Comms & Consultations Policy / Document Retention Schedule / Planning Application Procedure & Guidance / Publication Scheme / Risk Assessment / Standing Orders
For review: Data Consent Form / Data Protection Policy / Disciplinary Procedure / Freedom of Information / General Privacy Notice / Grievance Procedure / Info Technology Usage / Small Grants Policy
8. **Reports for Discussion:**
 - a) Neighbourhood Plan Update
 - b) Longhoughton Update
 - c) Boulmer Update
 - d) Howick Update
 - e) Crime and the Fear of Crime
 - f) Post-decision Review of NCC Planning Permission for 24/02472/FUL 16 Beach View, Boulmer.
9. **Correspondence:**
 - a) Quarries Liaison Group Minutes 16/8/24 and Review of Planning Application 24/01758/SCOPE Scoping Opinion for Longhoughton Quarry Eastern Extension and Revised Restoration Scheme
 - b) NCC Annual Town & Parish Council Autumn Conference – 3/10/24, 5pm County Hall, Morpeth
 - c) 9 Parishes Meeting – 26/9/24, 6.30pm, Craster Memorial Hall
 - d) Northumberland Estates/Warcup Solicitors – Deed of Surrender of Part – Land at Boulmer
 - e) Julia Robson - Request for Detail re A/98/A/339 alterations to Boulmer Car Park and access
 - f) Robin McCartney, NCC – Boulmer Car Park response to PC Queries
 - g) N'land Coast National Landscape – NC063 FiPL Project Howick Track Offer Letter/Agreement
 - h) David Baring, Howick Estate – Permissive Path FiPL Howick Path to the Beach Agent Letter
 - i) NCC – ProW - Informal Pre-Order Consultation – Restricted Byway No 29, Longhoughton
 - j) NCC – ProW Improvement Plan Consultation
 - k) NCC – Local Nature Recovery Survey
 - l) David Feige, County Ecologist, NCC re Worm Digging at Boulmer
 - m) Nick Yeeles, Strategic Estates, NCC – Grounds Maintenance of Johnnie Johnson Land
 - n) Neil Easton, Public Transport Manager, NCC – Bus Service Improvement Plan
 - o) Northumbria Police & Crime Commissioner – Policing & Crime Priorities
 - p) Denise Metcalfe – Spitalford Cemetery
 - q) Ian Trushell – Glass Recycling
 - r) NALC ENews August 2024
 - s) Thriving Together Newsletter July 2024 #1 & #2, August 2024 #1 & #2 and September 2024 #1
 - t) Healthwatch Northumberland – Newsletter and Annual Event
 - u) NHS Healthcare Foundation Trust – Parish Councillor Project Database

10. Parish Financial Matters:

- a) Mazars – Notice of Conclusion of Audit YE 31 March 2024/Annual Governance Statement 2024
- b) NCC (Half Yearly Precept) - £13,399 – CREDIT
- c) LCSCT (Meeting Room Hire: Ways of Working £20 / AMG £72 / Deputy Lieutenant £15 / Quarry Liaison £20 / CAN £20) – £147
- d) Clerk (September Wage) - £447
- e) HMRC (PAYE) - £104.40
- f) Shield & Morrison (Newsletter) - £245
- g) N'land Estates (Annual Rent Boulmer Village Green £10 / Playing Field ½ Yearly Rent £65) - £75
- h) Greenfingers (Boulmer Village Green Grass Cutting) - £108
- i) Adrian Hinchcliffe (Boulmer Car Park Pot Hole Repairs) - £17.34
- j) ICO (GDPR/Data Protection Fee Renewal) – Direct Debit Fee £35

11. Plans:

- 24/02472/FUL – Single storey extension and 2nd floor dormer window - Longbank Farm, Longbank Farm Drive, Longhoughton, NE66 3AP

12. Matters for Information/Next Agenda

13. Date of Next Meeting: 7.30pm – Monday 21 October – LCSCT Westfield Park

Signed:



Elizabeth Taylor, Parish Clerk

Date: 16 September 2024

For copies of agendas, minutes and other documentation relating to Longhoughton Parish Council, please visit our website: <https://northumberlandparishes.uk/longhoughton>