



Longhoughton Parish Council

Email: parishclerk@hotmail.com W: northumberlandparishes.uk/longhoughton
Neighbourhood Plan: longhoughtonndp.co.uk

You are cordially invited to attend the Monthly Meeting of the Parish Council
on **Monday 19 May 2025 at 7.30pm at LCSCT Westfield Park**

Annual Parish Meeting Agenda

1. Cllr Adrian Hinchcliffe – Chairman’s Annual Report
2. Members of the Public/Community Organisations - welcome to ask questions/make representations

Annual Parish Council Meeting and Monthly Parish Council Meeting Agenda

Prior to meeting starting, the public are welcome to question Councillors for 15 minutes.

1. **Election of Chairman / Election of Vice-Chairman / Election of Planning Application Lead**
2. **Apologies for Absence**
3. **Declarations of Interest & Grant of Dispensations**
4. **Minutes of the Meeting held on Monday 14 April 2025**
5. **County Councillor Wendy Pattison - Northumberland County Council Update**
6. **Inspections:** Longhoughton Playing Field/Access Footpath
7. **Matters Arising**
 - a) Chairs Matters Arising Paper (inc Matters Arising from the Last Minutes)
8. **Reports for Discussion**
 - a) Parish Council 4 Year Plan Update
 - b) Ways of Working
 - c) Neighbourhood Plan Update
 - d) Longhoughton/Boulmer/Howick Updates
9. **Correspondence:**
 - a) NCC – Election Expenses
 - b) NCC – Proposed Off-Street Parking Restrictions, Boulmer
 - c) David Smith, North Northumberland MP – Updated Office Contact Details
 - d) Val Hodgson – Post Box for North End of Longhoughton Village
 - e) Mark Davison – Affordable Housing and Speedwatch
 - f) Nicola Tilt – Overflowing Dog Bin at South End
 - g) NCC Thriving Together April #1 and #2
10. **Parish Financial Matters:**
 - a) Annual Governance & Accountability Return 2024/25 – Internal audit to be noted and to approve the Annual Governance Statement, draft annual accounts for 2024/2025, Accounting Statement & Explanation of Variances and to confirm and approve Certification of Exemption.
 - b) NCC (Precept) - £14,739 - CREDIT
 - c) Zurich Municipal (Annual Insurance) - £605.17
 - d) NALC (Annual Subs) - £431.76
 - e) Clerk (Wages) - £465.55
 - f) HMRC (£109 PAYE and £19.25 Employers NI) - £128.25
 - g) LCSCT (Room Hire AMG) - £72
 - h) Jo-Anne Garrick (Professional Fees) - £630
 - i) John Wright (Internal Audit) - £120
11. **Plans:**
 - a) 25/01354/FUL – Demolition of existing flat roof rear extension and rebuild to include small corner extension to rear - 10 Bowmere, Boulmer, NE66 3DA
 - b) 25/00810/FUL – 6No dwellings in replacement of barn with extant Class Q for 6No dwellings - Longbank Farm, Longbank Farm Drive, Longhoughton, NE66 3AP
12. **Matters for Information/Next Agenda**
13. **Date of Next Meeting:** 7.30pm Monday 16 June – Howick Village Hall.

Signed:

Elizabeth Taylor, Parish Clerk

Date: 12 May 2025

For copies of agendas, minutes and other documentation relating to Longhoughton Parish Council,
please visit our website: <https://northumberlandparishes.uk/longhoughton>