



The Annual Parish Meeting, Annual Parish Council Meeting and Monthly Meeting of the Parish Council was held this evening at Westfield Park at 7.35pm.

**Present:** Cllrs Hinchcliffe (AH) (Chair), Bromley (Vice Chair) (PB), Bradshaw (CB), Ellis (BE), Green (CG), Hindson (DH) County Councillor Wendy Pattison (WP).

**In attendance:** Elizabeth Taylor, Clerk (ET) and 8 members of the public.

**Abbreviations Used in Minutes:**

PC – Parish Council; NP - Neighbourhood Plan; NCC – N’land County Council; LCVL – Longhoughton Community Ventures Ltd; LTP – Local Transport Plan; NE – N’land Estates LC&SCT – Longhoughton Community & Sports Centre; LAA – Longhoughton Allotment Association; NALC – N’land Association of Local Councils; CAN – Community Action N’land; AONB – Area of Outstanding Natural Beauty; TTRO - Temporary Traffic Regulation Order ; UCR Unclassified Road.

<b>Annual Parish Meeting</b>		
<b>Minutes</b>		<b>Action</b>
<b>1. Cllr Adrian Hinchcliffe – Chairman’s Annual Report</b> A report had previously been circulated to the PC and AH advised a copy would be available on the PC website and in summary format in the next Newsletter. The report gave a brief summary of the range of projects/activities the PC has been involved in over the past year and covered communications with impact of Covid, the precept, communications residents, routine business, storm Arwen, Longhoughton Community Hub, RAF, Jubilee Celebrations, Longhoughton Quarry, Longhoughton Surgery, the PC 4 Year Project Plan and Neighbourhood Plan, amongst others. Thanks were given to all who help and contribute to the working of the Parish Council. AH also mentioned various community groups he had heard from and how they were coping after Covid. Longhoughton Carpet Bowls had resumed meeting in November but their biggest challenge is member confidence to return to attend. Longhoughton Planting Group are planning to resume activities soon. Longhoughton Allotment Group were not affected by Covid as their activity is outdoors. Longhoughton & Boulmer WI are thriving and meetings are well attended. Longhoughton Paths & Walking Group have had 5 new members join and are actively helping Coastcare clear permissive routes and footpaths for the community to enjoy. They are also looking at new projects/objectives. Boulmer Village Hall re-opened on 22/3/22 with a coffee morning in aid of the Ukraine Appeal and have an event planned to celebrate the Queen’s Jubilee on Sat 4 June.		
<b>2. Report from County Councillor Wendy Pattison</b> WP explained her role as County Councillor covering 9 Parish Councils and also as Portfolio Holder for Adult Well-being. WP confirmed Anne-Marie Trevelyan had held a meeting with Alnwick Medical Group. WP reminded residents that NCC are distributing the one-off £150 energy rebate for eligible households in 2022 to help households with rising energy costs. If you pay Council Tax by direct debit NCC will pay the money direct into your bank account by early May 2022. If not, please contact NCC direct. <a href="https://www.northumberland.gov.uk/Tax/Charges.aspx#counciltaxenergyrebate">https://www.northumberland.gov.uk/Tax/Charges.aspx#counciltaxenergyrebate</a> WP advised she was liaising with NCC Enforcement Officer in regard to the tree screening that Story Homes had never planted to screen the Chancel Place development. NCC were taking action on this with the developer.		
<b>3. Members of the Public/Community Organisations Questions/Representations</b> <b>Longhoughton Dunes and Lowsteads:</b> Residents in attendance were very concerned about the plans for Longhoughton Dunes and Lowsteads. One resident complained that the cows were causing the erosion to the dunes not cars and the installation of the boulders reduces the ability of the locals to use the beach. A resident asked how the PC was going to police cars going down to the dunes past the farm and that the		

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previous farmer hadn't minded about cars driving through. CG clarified that it wasn't about vehicles going through the farm it was about reducing the volume of cars. AH advised Howick Estates as landowner could close all access to the dunes. It was a public road down to the dunes but the dunes were private land.

**Church:** A resident enquired if there were any plans to extend the churchyard. PB advised he had spoken with the Church representatives under the remit of the Neighbourhood plan and the church confirms at some point they will need to expand. However, it is not known when or where to.

**Pondfield Planning Application:** A resident asked for more detail on the plans to build on Pondfield. PB advised the planning application 22/01297/FUL for 4 residential dwellings is with NCC and on their website to view and comment on. The 4 dwellings are being built set back on the top of the hill but set into the ground. PB advised he and AH had been working with N'land Estates to try to get the best outcome for the parish and if the application is passed by NCC, then it will be suitably landscaped with a hedge planted between Pondfield and the churchyard. AH/PB both pointed out the Neighbourhood Plan that the PC is working on will help the PC and residents determine future planning applications and what development is permitted.

**Footpath Between Chancel Place and Co-op:** A number of residents expressed deep dissatisfaction with the proposal and were unhappy about privacy, that they hadn't been consulted and that no consideration had been given to residents of Burnside. Residents were of the view that there isn't the need for a footpath and that no-one would use it. They also didn't want it as footpaths have streetlights which would affect them. PB clarified that if the footpath/green route went ahead, it wouldn't have streetlights. A resident asked if the residents of Burnside would be consulted. AH advised the proposal for the green routes in general had been put in the Neighbourhood Plan but that nothing had been decided yet. PB clarified the scheme was about creating green routes around the village to make it more easy and pleasant to walk and cycle through the village and was part of the climate change aspiration to reduce use of motor vehicles. Residents reiterated their concern about privacy and why residents on Burnside hadn't been consulted. PB clarified that at the moment the creation of green routes such as the one from Chancel Place to the Co-op was just an idea, that residents had put forward in 3 previous surveys. CG commented that there had been numerous surveys and residents have had every opportunity to give their views, either positive or negative. AH suggested the residents leave their names and contact details and he can then send the evidence demonstrating the community's desire for green routes that came out of the surveys carried out in 2018, 2019 and 2021. AH advised it was also not too late for residents to feedback and that the PC appreciated their concerns about privacy and that was why a landscape architect was being consulted. A resident commented it was an unpleasant walk on the footpath along the busy main road, and particularly where the footpath was narrow at North End and an alternative off-road route would be helpful. PB advised a balance had to be struck to find green routes through the village where residents could safely walk and cycle and the aim was to give residents a more pleasant way to get through the village. Where those green routes might be was yet undecided and the PC didn't want to affect the privacy of any resident when trying to find a suitable route. The aim was to find routes that everyone was happy with. Right now there is no funding, but if funding is available and if some possible green routes can be identified that are suitable then there will be a consultation with all residents. A resident suggested rather than spend money on green routes, the money should be spent on repairing and replacing the stone walls in the village. PB agreed that the PC had already identified that there were stone walls that needed repairing and hedgerows that needed enhancing and if the funding covered those types of projects then they could be included in the funding bid,

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indeed the PC had already considered and looked at that possibility. A resident commented on how cars were still accessing Burnside the wrong way down the one-way street because people can't see the signs. WP advised the signs were the height they were because someone had hit their head when they were lower. AH thanked all the residents for attending the Annual Parish meeting and for their views and contributions. The PC understood their concerns.	
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9pm the Annual Parish meeting ended.

<b><u>Annual Parish Council Meeting and Monthly Parish Meeting</u></b>		
<b><u>Minutes</u></b>		<b><u>Action</u></b>
<b>Members of the Public - Questions:</b> there were no questions. 7 of the residents who attended the Annual Parish meeting left, Chris Thomas remained in attendance for item 4.		
<b>1. Election of Chairman:</b> AH was proposed as Chair by CG. 2 <sup>nd</sup> by PB. All agreed. <b>Election of Vice-Chair:</b> PB was proposed as Chair by CG. 2 <sup>nd</sup> by BE. All agreed.		
<b>2. Signing of Declaration of Acceptance of Office forms by all Councillors:</b> to be signed and returned to ET.		<b>ALL</b>
<b>3. Apologies for Absence:</b> Cllrs Barras (JB), Middlemist (KM) and Aimee Passmore (RAF Representative).		
<b>4. Parish Council Vacancy Application by Chris Thomas – Howick Ward:</b> Chris Thomas's application was considered and PB proposed to co-opt Chris Thomas onto the Howick Ward. 2 <sup>nd</sup> CG. All in favour. Chris Thomas was welcomed onto the PC.		
<b>5. Approval of the Minutes of the Meeting held on Monday 25 April 2022.</b> The minutes were approved as a correct record.		
<b>6. Actions from Last Minutes (unless an agenda item)</b> <b>Boulmer Litter Bin Lid:</b> CB advised the damaged lid still hadn't been replaced by NCC. NCC had previously agreed to replace. ET/CB/AH to report again. <b>Defibrillator:</b> DH advised he hadn't received any contact yet from LC&SCT about volunteering to carry out checks on the defibrillator located at LC&SCT. AH to chase.		<b>CB/AH/ET</b>  <b>AH/DH</b>
<b>7. Declarations of Interest:</b> none		
<b>8. County Councillor Wendy Pattison – Northumberland County Council Update</b> WP had circulated a report prior to the meeting. <b>Boulmer Bus Service:</b> a new bus service to Boulmer has been incorporated into the North Northumberland summer timetable from 10/4/22. <b>Coast Care:</b> plays an important role in the protection and management of the beautiful Northumbrian coastline and are recruiting volunteers. If interested, contact Mark on email mark@coast-care.co.uk or <a href="mailto:info@coast-care.co.uk">info@coast-care.co.uk</a> or tel 07816 603953 <b>Blue Badge:</b> to check if you are eligible for a blue badge you can use the online eligibility checker and apply online on the NCC website <a href="http://www.northumberland.gov.uk">www.northumberland.gov.uk</a> The badge costs £10. Alternatively, call Customer Services on 0345 600 6400, choose Option 4 all other enquiries, then Option 3 for Blue Badges. <b>Anti-social Behaviour:</b> WP reported receiving complaints of anti-social behaviour at Park Road and the installation of a goal post. WP was liaising with Northumbria Police.		
<b>9. Inspections - Longhoughton Playing Field/Footpath:</b> DH advised all ok.		<b>DH</b>
<b>10. Matters Arising</b> <b>a) Longhoughton Parish Quarries Liaison Group:</b> Both quarries welcome the establishment of this Group. NCC will continue to supply monitoring information to		

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	<p>the Group and can be called to deal with any technical issues. An invitation to residents to join the Group will appear in the June Newsletter.</p> <p><b>b) QE2 Platinum Jubilee Celebrations:</b> The Organising Committee last met on 10/5/22 and the event is now just about fully organised. A final meeting will take place on 1/6/22. All licences and event notifications have been made. On 10/5/22 the PC had spent £2,808 of its budget of £3,500 and the RAF had spent £7,404 of a budget of £8,677. A full programme of events and displays is planned with a focus on school children. Every child under 18 will receive a souvenir aluminium water bottle. The RAF and the community have worked very well together and we hope that this is the start of future joint events. All residents throughout the Parish will receive an invitation to attend the event which will be included in the Newsletter.</p> <p><b>c) Proposed Closure of Longhoughton Surgery:</b> A meeting with Tony Brown of Alnwick Medical Group has been arranged for 30/6/22. All Parish Councillors will be invited to the meeting – details to follow. AH reminded the PC that LCSCT had received a lottery grant which could be used to make rooms available suitable for a GP surgery at LCSCT. BE enquired about the timescale on the lottery grant. AH advised it was time-limited until March 2023.</p> <p><b>d) Liaison Meeting with Northumbria Police:</b> Due to a number of incidents of anti-social behaviour a liaison meeting took place on 28/4/22 involving AH, WP, LCSCT, RAF and Northumbria Police. The culprits causing the anti-social behaviour are known to the Police and visits have been made to their homes. The Police are trying ways to encourage good behaviour through dialogue with the individuals and their parents and by going into the Schools. The Police are putting on more patrols around Longhoughton and there was a discussion about the facilities in Longhoughton for young people to be involved in positive activities. Northumbria Police were hosting informal drop-in sessions at Company B for residents to report anti-social behaviour. These were to be better publicised in the newsletter. A further meeting will take place on 13/7/22.</p> <p><b>e) Armed Forces Covenant:</b> NALC has been informed that the PC has passed a resolution to sign the Covenant. The PC's decision will be in the June Newsletter with quotes from AH and David Keighley the Commander of RAF Boulmer.</p>	
<p>11.</p>	<p><b>Reports for Discussion</b> All reports had been previously circulated by AH/PB.</p> <p><b>a) Parish 4 Year Plan:</b> An updated plan was circulated.</p> <p><b>b) NP Update:</b> Report from AECOM still pending on the Master Plan Study that they are doing on five potential multi-use housing sites.</p> <p><b>c) Longhoughton Update:</b>  <b>Howick Bridge:</b> Coast Care has agreed to undertake most of the ancillary work and agreement has been reached with all the necessary parties. The next step is to fill in the application form and submit for implementation in late summer.  <b>Longhoughton Traffic Management Review:</b> No further updates from NCC – now approaching 3 years since they agreed to undertake such a review.  <b>Car Parking - Former Recreation Ground:</b> Before taking this forward, the PC is awaiting the AECOM report on the Recreation Ground which will hopefully present a complete proposal for the development of the field.</p> <p><b>d) Boulmer Update:</b> The windows at the rear of the toilet block were broken and vandalised. This has been reported to the Police</p> <p><b>e) Howick Updates:</b> No updates from Howick.</p> <p><b>f) Climate Change Project Update:</b> Two sources of funding for climate change projects has been announced recently. They are: NCC Northumberland Climate Change Fund (deadline 15 June 2022) and various funds via Ofgem Energy Saving Trust (deadline 6 June 2022).</p>	

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	<p><b>g) Green Routes Update:</b> The National Lottery Bid is proceeding and an officer appointed to take it forward. The PC has been approached to work with the NCC/AONB to develop the Greenways proposals. This will include the routes through the village. Once we have reached some form of outline agreement with the NCC/AONB Team, there will be discussions with the community, probably using the draft designs done by AECOM as part of the NDP process.</p>	
<b>12.</b>	<p><b>Correspondence</b></p> <p>a) Eleanor Philips – Dog Bin – Chancel Place – AH to liaise with Eleanor about the request to change the bin to a larger Topsy 2000 dual use litter/dog bin.</p> <p>b) NCC – Dog Bin – Bader Crescent – AH has spoken with the complainant about the litter bin which blew inside out. It was agreed the bin is left in situ without installing an additional dog bin. DH to monitor/AH contact details passed to complainant.</p> <p>c) NCC – Love Northumberland Awards - noted</p> <p>d) NALC – Member Council Update 26 April 2022; NALC ENews 26 April 2022 - noted</p>	<p><b>AH</b></p> <p><b>DH/AH</b></p>
<b>13.</b>	<p><b>Parish Financial Matters:</b></p> <p>a) Annual Governance &amp; Accountability Return 2021/22 – Internal audit noted and Annual Governance Statement, draft annual accounts for 2021/2022, Accounting Statement &amp; Explanation of Variances and Certification of Exemption all approved. Proposed PB, 2<sup>nd</sup> DH, all agreed.</p> <p>b) NCC (Half Yearly Precept) - £10,500 CREDIT - noted</p> <p>c) Hotline (Queen’s Jubilee Memento Water Bottles) - £1,137.24 – PAID - noted</p> <p>d) Zurich (Annual Insurance) - £603.69 - agreed</p> <p>e) John Wright (Internal Audit) - £60 - agreed</p> <p>f) Premier Rides Ltd (Queens Jubilee Celebrations) - £540 - agreed</p>	
<b>14.</b>	<p><b>Plans:</b></p> <p>a) 22/01297/FUL Development of 4 no. residential dwellings including associated access, landscaping and all other ancillary works - Land At Junction Of Station Road South End Longhoughton – a response had been agreed and submitted flagging that Pondfield provides a welcome rural setting for Longhoughton and the proposals will take away some of the existing rural nature of this open area but the PC was pleased the proposal includes some public areas including walkways, reinstatement of the pond and establishment of trees and wildflower meadows. The PC flagged concern the proposals to level the upper part of the field for the housing and garden sites will result in the landscape on the western side of the valley being steeper than it is currently and so the PC requested this should be carefully landscaped so that the bank appears natural. The PC also requested that the existing hedges are retained, enhanced and strengthened with new native species. In addition to the above, it was agreed the PC should contact NCC to point out the title of the planning application was misleading and should read ‘At the junction of Station Road with North End’. The PC to also add a request a fence be installed to stop rabbits accessing the grave yard from the Pondfield. This fence to be constructed along the entire boundary of the Pondfield with the adjacent grave yard.</p> <p>b) 21/00346/OUT/Braemar – NCC notification this application will be considered at Area Meeting at 2pm on 19/5/22 at Berwick Leisure Centre. CB to attend.</p>	<p><b>ET</b></p> <p><b>CB</b></p>
<b>15.</b>	<p><b>Matters for Information/Next Agenda:</b></p> <p>County Councillor Glenn Sanderson, Leader of NCC will attend the June PC meeting. KM requested horse signs to be installed around the village.</p>	<p><b>KM</b></p>
<b>16.</b>	<p><b>Date of Next Meeting:</b> 7.35pm - Monday 20 June – LCSCT Westfield Park.</p>	<p><b>ALL</b></p>

9.42pm the meeting ended.

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