



The Monthly Meeting of the Parish Council was held this evening at Boulmer Village Hall at 7.30pm.

**Present:** Cllrs Hinchcliffe (AH) (Chair), Bromley (Vice Chair) (PB), Bradshaw (CB), Ellis (BE) and Thomas (CT).

**In attendance:** County Councillor Wendy Pattison (WP) (part), Elizabeth Taylor, Clerk (ET) and Mr & Mrs Frost.

**Abbreviations Used in Minutes:**

PC – Parish Council; NP - Neighbourhood Plan; NCC – N’land County Council; LCVL – Longhoughton Community Ventures Ltd; LTP – Local Transport Plan; NE – N’land Estates LC&SCT – Longhoughton Community & Sports Centre; LAA – Longhoughton Allotment Association; NALC – N’land Association of Local Councils; CAN – Community Action N’land; AONB – Area of Outstanding Natural Beauty; TTRO - Temporary Traffic Regulation Order ; UCR Unclassified Road.

<b>Monthly Parish Meeting</b>		<b>Action</b>
<p><b>Minutes</b></p> <p><b>Members of the Public - Questions:</b></p> <p>Mr &amp; Mrs Frost were in attendance in regard to planning applications 22/03383/VARYCO and 22/02968/VARYCO re Barn B, Longhoughton Hall, North End, Longhoughton, NE66 3AG. They had concerns about these applications specifically the height of the roof which they said has been built too high and the size of the rooflights which are 4 times larger than what was approved. They enquired why the PC had submitted “no objections” to both applications. Mr &amp; Mrs Frost also explained that NCC were investigating the planning application and that they had held a meeting with Rob Murfin, Head of Planning to flag concerns about what had been built and the deviations from the original listed building permissions. WP advised the matter had been referred to Local Area Council. BE advised that the PC has very limited statutory powers in relation to planning applications and previously has not seen VARYCO applications. AH advised he was aware of the problems as Mr &amp; Mrs Frost had discussed it with him several months ago and he understood that NCC were looking into what had happened. He had also read the report from the Building Conservation Officer in response to the VARYCO applications in which the officer comments on both the structural changes to the roof and he objects to the change to the unauthorised change to the roof lights. It was agreed the matter was really for NCC to resolve for it is about changes to a listed building and the degree of harm that has been caused, if any, and where any benefit lies. The PC would review its response to the VARYCO, have a discussion about it and whether it was happy to add any further comments to its submission to NCC. AH advised Mr &amp; Mrs Frost they would be notified what the PC decided to do.</p>		<b>AH</b>
<b>1.</b>	<b>Apologies for Absence:</b> Cllrs Barras (JB), Green (CG), Hindson (DH), Middlemist (KM), and Aimee Passmore (RAF Representative).	
<b>2.</b>	<b>Approval of the Minutes of the Meeting held on Monday 18 July 2022.</b> The minutes were approved as a correct record.	
<b>3.</b>	<p><b>Actions from Last Minutes (unless an agenda item)</b></p> <p><b>Litter Bins:</b> ET confirmed 2 x new Topsy 2000 litter bins had been installed on Quarry Lane, Longhoughton and Coastal Track near Cortico, Boulmer and the dog bin from Quarry Lane moved to Boulmer Road.</p> <p><b>Acceptance of Office Forms:</b> Forms still outstanding from DH and KM.</p> <p><b>Coastal Bus Service:</b> AH had attended the 9 Parish Meeting at which Neil Easton, Transport Officer, NCC attended. He confirmed the new Boulmer bus service was being well used and NCC were pleased with uptake.</p>	<b>DH/KM</b>

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4.	<b>Declarations of Interest:</b> AH Secretary and Trustee of LCSCT and CB lives at Boulmer Hall Farm.	
5.	<b>County Councillor Wendy Pattison – Northumberland County Council Update</b> WP had circulated a report prior to the meeting. WP advised Connor Edgar was to analyse the 2 <sup>nd</sup> lot of CCTV footage of Lacey Street from September. WP reminded the PC they could employ their own traffic expert to carry out a report as Craster had done. WP drew attention to the NCC inequality meeting which was to bridge the gap with the North/South divide as part of the government’s levelling up programme. The message from NCC is communities need to help each other, need to be more resilient and connect better. NCC was there as an umbrella, had developed an inequality plan which included Northumberland Communities Together and anyone struggling should contact them. WP had no updates on the dualling of the A1.	
6.	<b>Inspections - Longhoughton Playing Field/Footpath:</b> No issues flagged/reported.	
7.	<p><b>Matters Arising</b></p> <p><b>Chair’s Matters Arising Paper</b> A report had been previously circulated by AH:</p> <p><b>Honorary Freedom of the Parish:</b> Presentation is 7.30pm on 20/10/22 at LCSC. A scroll has been purchased for £138.66 inc VAT plus £32.50 framing. The PC will also pay the hire fee for the evening. No other financial contributions are necessary. AH to donate the gift he received recently for consumption at this presentation.</p> <p><b>Discon/Varyco Planning Applications:</b> The PC had understood from NCC it would receive notification of all future DISCON and VARYCO applications. However NCC subsequently advised this was not possible. Someone will therefore have to scan a list of ALL applications each month identify any relating to Longhoughton Parish. However, NCC does have a system of outsourcing these applications and forwarding them to County Councillors. WP suggested the PC take this up Rob Murfin.</p> <p><b>FOI Crowdy Row:</b> The FOI request had been responded to. A subsequent email with further queries answered. No further communication had since been received.</p> <p><b>Northern Powergrid Environmental improvements:</b> eg undergrounding overhead lines. BE to review overhead cables on Boulmer Road as a possibility to put forward.</p> <p><b>Village Sculpture Damaged Seat:</b> Further review of the damaged seat led to only one end being replacement at a cost of £347.75 inc VAT, therefore, the PC has NOT made a claim on the Insurance.</p> <p><b>Longhoughton Quarry Liaison Group:</b> WP and AH attended a meeting at Longhoughton Quarry to meet the new management team on 16/09/22. The CEO Mark Davison has been in touch and is in favour of setting up the Longhoughton Quarries Liaison Group and has been sent the proposed constitution. AH flagged more work to the western quarry was to be undertaken before handing over to a nature area. PB suggested the minerals officer was invited to the Group to help the Group keep track of the VARYCOs and planning regs. AH also commented that he had received no further emails from residents complaining about vibration from blasting and that this may be due to changes in the way the blasting is being done.</p> <p><b>Books By the Sea, Boulmer:</b> Progress/costs ongoing to get the library established.</p> <p><b>Boulmer Car Park:</b> AH reported no response from Glen Sanderson, Leader, NCC re the request to know what was happening with the project. WP to chase.</p> <p><b>Armed Forces Covenant:</b> This was signed on 4/08/22 at a ceremony at RAF Boulmer.</p> <p><b>Community Speedwatch:</b> 3 residents have volunteered.</p> <p><b>Boulmer Meadow:</b> Harvesting has been completed with thanks to Groundworks, Howick Trustees and the Frater farmers for their help. New Yellow rattle seed has been purchased and will be spread w/c 18/10/22.</p>	<p>ALL</p> <p>ET/AH</p> <p>BE</p> <p>AH/PB</p> <p>AH</p> <p>WP</p>

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	<p><b>Online Banking:</b> AH now has online access. ET, PB and BE to also apply. Once all are authorised, ET will prepare the payment schedule and it will be authorised by two signatories from BE, PB and AH.</p> <p><b>HMRC Payroll Issue:</b> Northumberland Accountants have now set up the payroll records for ET. Returns are now being submitted to meet their new requirements. The appeal against the fine is still being considered.</p> <p><b>The Energy and Cost of Living Crisis:</b> It was agreed the PC can and must help the most needy in our community. The Trustees of the LCSC (Westfield Park) are keen to provide 'warm hub' facilities for the community. They have volunteers to open LCSC to provide hot food, hot drinks, showering facilities, warmth, phone charging, television, films and social chatter. The Trustees are also to apply to Awards For All for a grant to provide a Development Officer. This would be a part-time post but would help with co-ordinating the 'warm hub' facility. All agreed that in principle that the PC would contribute towards costs of the officer and the 'warm hub' arrangements. BE requested a proper budget. CB flagged transport needed to be provided so that residents from Howick and Boulmer who also wished to attend could do so. All agreed AH/CT to draft a separate detachable sheet for the next newsletter providing a list of contacts and advice on what to do in the event of bad weather.</p> <p><b>Dates/Venues for 2023 Meetings 2023:</b> The following was agreed: 16/01/23 – LCSC, 20/02/23 – LCSC, 20/03/23 - Howick, 17/04/23 – Boulmer, 15/05/23 – LCSC, 19/06/23 – Howick, 17/07/23 – LCSC, 18/09/23 – Boulmer, 16/10/23 – LCSC and 20/11/23 – LCSC.</p>	<p>AH/ET/ PB/BE</p> <p>ET</p> <p>AH</p> <p>AH/CT</p> <p>ET</p>
<p>8.</p>	<p><b>Reports for Discussion</b> All reports had been previously circulated.</p> <p><b>a) Parish 4 Year Plan:</b> Updated plan circulated.</p> <p><b>b) NP Update:</b> A meeting of the Steering Group took place on 8/9/22, minutes had been circulated to the PC. The Group had considered the Master Planning proposals that had been requested from AECOM for five possible housing sites. The proposed sites to be taken forward into the Neighbourhood Plan were agreed as follows: Johnnie Johnston Site (6 units), Former Recreation Field Site (14 units), Boulmer South Site (17 units) – making 37 units in total. All confirmed they agreed with the Steering Group's conclusion and decision. AH/PB to now progress a Draft Submission Plan for presentation to the Steering Group.</p> <p><b>c) Longhoughton Update:</b>  <b>Howick Burn Permissive Route and New Bridge:</b> The Farming in Protected Landscape Scheme (FiPL) award and grant has been agreed for the bridge and route around the Howick Burn. The award is for £22,000 to cover the bridge, clearance works, a leaflet and gates/stiles etc. However, the access route is blocked following Storm Arwen so funding has been pushed back to 2023.  <b>Traffic Review:</b> AONB hope to share the first draft of the revised guidance at the NCC Parish Chairs meeting on 9/11/22.  <b>Quiet Lanes and Beach Road:</b> Following installation of the stones other elements of the scheme are still being assessed. The PC has contacted AONB to ask about the creation of an official Quiet Lane along Beach Road. AONB are strongly opposed due to concern over visual clutter with signage. This has been challenged and a review of the visual elements of the AONB Traffic plan is being undertaken.</p> <p><b>d) Lacey Street Parking Issues:</b> The PC thanked AH for his report on the issues. It was agreed PC to await the findings of the NCC 2<sup>nd</sup> CCTV report, AH to speak further with The Running Fox and present a further paper for the Nov meeting.</p> <p><b>e) Boulmer Update:</b>  <b>Car Park Pot Holes:</b> It was noted that the access road to the car park and the car park itself is getting very badly pot-holed again. It was also noted this was an</p>	<p>AH/PB</p> <p>PB</p>

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	<p>ongoing problem and that after any remedial works, the surface falls into disrepair again very quickly as the car park is on sand. The car park was last re-surfaced in July 2021. It was also noted the PC had been waiting some 5 years for NCC to build the new car park next to the Boulmer Memorial Hall and also to have discussions about taking over from the PC the management of the Boulmer Car Park. It was agreed to review again in November.</p> <p><b>Cars Speeding Down Boulmer Road:</b> Many vehicles are speeding in the 30pmh zone. This will be a first task for the Speedwatch volunteers once operational.</p> <p><b>Boulmer Road Footpath:</b> This is very uneven and narrow in places.</p> <p>f) <b>Howick Updates:</b> CT held a local surgery on 17/9/22 from 2-4pm in Howick Village Hall. Residents were concerned about repeat emergency situations like the aftermath of Storm Arwen and the loss of electricity for 11 days. The draft of a separate detachable sheet for the next newsletter should assist with this. Richard Hodgson at Red Steads Farm was concerned about the impact on his farm and more widely on the estate re the Ramblers' 'Don't Lose Your Way' campaign. There was also a request for the Countryside Code to be reinforced to the community as he suffers from people who do not abide (stay on footpaths, take litter home, keep dogs under control). CT to monitor Ramblers' 'Don't Lose Your Way' campaign and to publicise the Countryside Code through the newsletter.</p> <p>g) <b>Climate Change Project:</b> The PC is still looking for a volunteer to take this forward.</p> <p>h) <b>Green Routes Update:</b> AONB have submitted a bid to the Heritage Lottery Funds which includes some of the routes in the PC's Greenroutes strategy. The bid for Phase 1 funding was made at the end of August. PC to be updated on progress.</p> <p>i) <b>Recognition of Volunteers:</b> AH suggested the PC should be celebrating the voluntary contributions of individuals and community organisations. It was agreed AH to put together a proposal for consideration.</p> <p>j) <b>AONB Organisation and Representation:</b> AH represents the PC and surrounding PCs on the Area of Outstanding Natural Beauty Partnership and had circulated a report giving more information on what the AONB does and how it is constituted.</p>	<p>AH</p> <p>CT/AH</p>
<p>9.</p>	<p><b>Correspondence</b></p> <p>a) NALC Member Update 29/7/22, 5/8/22, AGM 8/10/22, 14/10/22 - noted</p> <p>b) Coastal Views Newsletter – Summer Edition - noted</p> <p>c) Fusion for Business – Funding/Grants Opportunities - noted</p> <p>d) NCC – Free Tree Giveaway – noted</p> <p>e) NCC Community Hub Resilience Meeting 29/9/22 Notes – noted</p> <p>f) NCC Gypsies, Travellers and Travelling Showpeople Local Plan – noted.</p> <p>g) Anne-Marie Trevelyan and Northern Powergrid – Prep for Winter Meetings – 4/11/22 at 6pm at Belford Primary School and 8/11/22 at 6pm at Jubilee Hall, Rothbury – noted.</p>	
<p>10.</p>	<p><b>Parish Financial Matters:</b></p> <p>a) Glasdon (2 x replacement ends for seat at Longhoughton Village Sculpture) - £347.75 - PAID</p> <p>b) Northumberland Estates (Annual Rent – Village Green, Boulmer) - £10.00 - PAID</p> <p>c) Shiel &amp; Morrison (Newsletter £215 and leaflet £84) - £299.00 – PAID</p> <p>d) Adrian Hinchcliffe (Leaflet £84 Shiel &amp; Morrison) - £84 CREDIT</p> <p>e) Parish Clerk (Wages July-Sept) - £1,287.61 - PAID</p> <p>f) HMRC (PAYE) - £162.42 - PAID</p> <p>g) SLCC (Annual Subs) - £112.00 – PAID</p> <p>h) Northumberland Estates (Annual Rent Playing Field) - £62.50 – PAID</p> <p>i) NCC (Half Precept) - £10,719 – CREDIT</p>	

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	<p>j) Clerks &amp; Councils Direct (Freedom of Parish Scroll) - £138.66 - agreed  k) Howick Trustees Ltd (Boulmer Meadow Baling) - £140.00 - agreed  l) Groundwork (Boulmer Meadow Grass Cutting) - £310.00 - agreed  m) LSCST (Village Hall Insurance) - £895.00 - agreed  n) NCC (install new bins/remove old dog bin) - £134.28 - agreed  o) Shiel &amp; Morrison (Newsletter £215) - £215.00 - agreed  p) Adrian Hinchcliffe (Yellow Rattle Seeds for Boulmer Meadow) - £83.50 - agreed  q) ICO (GDPR/Data Protection) - £40.00 – agreed  r) Alnwick Framing Dept (Frame Freedom of Parish Scroll) - £32.50 - agreed  s) Half Yearly Accounts 2022-23 - noted</p>	
<b>11.</b>	<p><b>Plans:</b></p> <p>a) 22/01775/FUL – 1 Coastguard Cottages, Boulmer, NE66 3BU – retrospective, change open ditch to piped culvert – no objections  b) 22/02632/FUL – Longbank Farm, Longbank Farm Drive, Longhoughton, NE66 3AP – single storey extensions to units 4 &amp; 5 – no objections  c) 22/03383/VARYCO – Barn B, Longhoughton Hall, North End, Longhoughton, NE66 3AG – no objections – to be reviewed.  d) 22/03280/VARYCO – Seaton House, Seaton House Cottages, Boulmer, NE66 3BH – no objections.  e) 22/02968/VARYCO – Longhoughton Hall, North End, Longhoughton, NE66 3AG – no objections – to be reviewed.</p>	
<b>12.</b>	<p><b>Matters for Information/Next Agenda:</b></p> <ul style="list-style-type: none"> <li>• Precept 2023/24</li> <li>• Holiday Lets/Second Home owners Voluntary contributions</li> </ul>	
<b>13.</b>	<p><b>Date of Next Meeting:</b> 7.30pm Monday 21 November 2022 – LCSCT Westfield Park.</p>	<b>ALL</b>

9.40pm the meeting ended.

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