



The Monthly Meeting of the Parish Council was held this evening at Boulmer Village Hall at 7.30pm.

**Present:** Cllrs Hinchcliffe (AH) (Chair), Bromley (Vice Chair) (PB), Barras (JB), Ellis (BE), Green (CG), McEwen (PM) and Thomas (CT).

**In attendance:** County Cllr Wendy Pattison (WP), Elizabeth Taylor, Clerk (ET) and 1 member of the public.

**Abbreviations Used in Minutes:**

PC – Parish Council; NP - Neighbourhood Plan; NCC – N’land County Council; LCVL – Longhoughton Community Ventures Ltd; LTP – Local Transport Plan; NE – N’land Estates LC&SCT – Longhoughton Community & Sports Centre; LAA – Longhoughton Allotment Association; NALC – N’land Association of Local Councils; CAN – Community Action N’land; AONB – Area of Outstanding Natural Beauty; TTRO - Temporary Traffic Regulation Order ; UCR Unclassified Road.

<b>Monthly Parish Meeting</b>		
<b>Minutes</b>		<b>Action</b>
<b>Members of the Public - Questions:</b>		
<b>Newsletter:</b> Debbie Burton requested an amendment be made to the newsletter such that the items donated to the Garden Club were recorded accurately. CT to liaise direct.		<b>CT</b>
1.	<b>Apologies for Absence:</b> Cllrs Bradshaw (CB) and Horsley (HH).	
2.	<b>Approval of the Minutes of the Meeting held on Monday 20 March 2022.</b> The minutes were approved as a correct record.	
3.	<b>Actions from Last Minutes (unless an agenda item)</b> <b>Website/Social Media:</b> AH reported that HH had resolved the Facebook issues and was now successfully connected to all the PC’s social media accounts. AH also reported CAN had now reset the PC login to the website and now CB and CT both had access. CT to liaise with CB about website responsibilities. <b>Public RoW Stanford Burn:</b> Still no response from Philip Bradley, NCC Footpath Officer re poor state of repair of bridge on Public RoW over Stamford Burn at Littlemill. <b>MGL:</b> AH confirmed a letter of thanks had gone to MGL for Boulmer Car Park. <b>Litterpicks:</b> Dates yet to be confirmed for both Boulmer and Longhoughton.	<b>CB/CT</b>  <b>AH/CB</b>
4.	<b>Declarations of Interest:</b> AH is Secretary and Trustee of LC&SCT.	
5.	<b>County Councillor Wendy Pattison – Northumberland County Council Update</b> WP had circulated a report prior to the meeting. <b>Herbert Protocol:</b> established to protect people with Dementia/Alzheimers who go missing. Consists of a form that contains vital information about a person at risk that can be passed to the police at the point the person is reported missing. This form can be accessed on the Northumbria Police website. The Herbert Protocol form records all vital details, such as medication required, mobile numbers, places which may have been previously located, a photograph etc. <b>Winnie Protocol:</b> a scheme created by Northumbria Police and the Northumberland, Tyne and Wear Safeguarding Adult Boards to encourage carers and professionals to record useful information which could be used in the event of an adult going missing. It follows the same principles of the national Herbert Protocol scheme. <b>Sky Lanterns &amp; Helium Balloons:</b> NCC is appealing to the public to use other alternatives to balloon and lantern releases for events and memorials as they can have a devastating impact on wildlife and the environment. <b>Duchess’s Community High School:</b> WP reported that the school is seeking academy status and is out to consultation. The deadline for feedback is 21/4/23.	

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	<p><b>VARYCO Planning Training:</b> Rob Murfin, Head of Planning, NCC is happy to visit the PC and provide planning training on dealing with VARYCO planning applications. ET/AH to liaise over a suitable date.</p> <p><b>Chancel Place:</b> The tree screening has now been approved by NCC Ecology and is no longer holding up the project. Story Homes are now required to plant when appropriate. It was agreed the PC to keep an eye on this happening and to flag with Rob Murfin, Head of Planning, NCC at the VARYCO training if not progressed.</p> <p><b>Pavement Boulmer to Longhoughton:</b> WP noted the recent accident of a resident who had fallen and injured herself on the pavement. WP had inspected the pavement but couldn't see any dangerous problems. WP flagged that she had requested the pavement be resurfaced using Member's Funding a few years ago but NCC had refused as the pavement was not considered in a poor condition. WP advised if any works were to be undertaken by NCC, any foliage spraying couldn't take place until May and the cutting back of any bushes couldn't take place until August. WP requested the PC spray paint the bad spots so that they are highlighted to NCC.</p>	<p>ET/AH</p> <p>PC</p>
<p>6.</p>	<p><b>Inspections - Longhoughton Playing Field/Footpath:</b> CG reported no issues with the playing field. CG reported a nearby footpath sign was damaged and would report it to NCC. AH already aware and it had already been reported.</p>	<p>CG</p>
<p>7.</p>	<p><b>Matters Arising</b></p> <p><b>a) Chair's Matters Arising Paper (a report had been previously circulated by AH)</b></p> <p><b>Boulmer Car Parks:</b> It was noted that a meeting had taken place between the PC and representatives of NCC prior to the meeting. The meeting was to ask for clarification on the progress with the proposed car park next to the Memorial Hall and NCC taking over responsibility for the existing Beach Car Park. NCC had presented an update on the progress but this included new information that needed to be better understood and assessed by the PC. The proposal to have a Car Park next to the Memorial Hall has been agreed for five years and any changes to the proposal would need to be fully explained to residents.</p> <p><b>HMRC Payroll:</b> It was noted the refund of over-deduction of PAYE had been received.</p> <p><b>Meeting with Northumbria Police:</b> The minutes of AH/PB's meeting with Sargent Darren Stapleton of Northumbria Police on 23/3/23 had been circulated.</p> <p><b>Quarry Liaison Group:</b> AH had previously circulated suggested amendments to the constitution by David Love, Planning Officer at NCC who had experience of sitting on other Quarry Liaison Groups. The recommended amendments were to reduce the maximum of residents on the Group to 4, the minutes be published on the PC website after approval of the stakeholders, to take out the clause on the groups' ability to vote on items, and other single word changes. The PC agreed to the suggested amendments and AH to progress the creation of this sub-group of the PC. It was noted that Howick Quarry was to be mothballed so Tarmac would no longer be a part of this group. PB suggested clarity is sought on what that closure means re the planning application to quarry there. AH was concerned about the blasting issues with Longhoughton Quarry and the level of vibrations experienced by residents where the level of vibration met the planning conditions and were therefore compliant despite residents' concerns about the impact on their properties. The last blast a few weeks ago was severe but reported to be compliant and in the allowable range. PB flagged the importance to get the Quarry Liaison Group up and running whereby these concerns and complaints could be flagged.</p> <p><b>Lacey Street:</b> AH confirmed a separate meeting was to be held with Robin McCartney from NCC to discuss the double yellow lines consultation, the 2 x advisory signs, costs for both grasscrete and dropping the kerbs and the NCC CCTV reports.</p>	<p>AH</p> <p>AH/CG</p>

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	<p><b>Coronation Celebration:</b> A final planning meeting of the organising group to take place on 19/4/23. A grant of £480 had been received from NCC Community Chest.</p> <p><b>Extended Warm Hubs:</b> The session will reduce to monthly sessions over summer returning to weekly again from November. They're likely to be renamed "Thursdays Together". AH to make a further request for funding from the PC in Autumn.</p> <p><b>Low Steads Parking Proposals:</b> AH reported the PC's comments from March PC meeting had been fed back to the Low Steads Group.</p> <p><b>Longhoughton Church Discussions with Andrew Willmott:</b> AH reported the PC's comments from March PC meeting had been fed back to Andrew Willmott.</p> <p><b>Development of Community Facilities at LCSCT:</b> AH advised he was preparing a strategic paper on proposals which would be submitted to the PC for review/comment.</p> <p><b>Access to the Herring Shed:</b> N'land Estates had agreed to fund the provision of a private no access sign which the PC would then be responsible to maintain.</p> <p><b>Recognition for Volunteers:</b> AH had put an article in the latest newsletter and all noticeboards with a deadline for nominations of 30/4/23. ET confirmed 3 nomination emails had already been received. PB, BE and AH to form the judging committee.</p>	<p>PB/BE/AH</p>
<p>8.</p>	<p><b>Reports for Discussion</b> A report had been previously circulated by AH/PB.</p> <p>a) <b>NP Update:</b> AH reported the Strategic Environment Assessment (SEA) was still pending from AECOM. Once received the consultation could be progressed. CT agreed to help with the consultation communications.</p> <p>c) <b>Longhoughton Update:</b> PB/AH had met with Iain Robson of AONB to run through the draft AONB Design Guide. A PC copy of that guide was still awaited.</p> <p>d) <b>Boulmer Update:</b> It was noted that a memorial bench for John &amp; Hazel Stephenson had collapsed. CT had made the site safe and preserved the plaque and will liaise direct to return it. Margaret Robinson had confirmed a replacement bench to be installed by the family. It was noted that Audrey Stewart had fallen and injured herself on the pavement between Boulmer and Longhoughton. WP and AH had reported to NCC. Mrs Stewart had also been advised to report the incident to Highways and to flag the uneven footpath.</p> <p>e) <b>Howick Update:</b> CT reported the Village Hall and Howick Gardens were both prospering and Howick Heritage Group had published a book and created a website. CT also reported he was liaising with Howick Estates on the Ramblers Project on national footpath networks.</p> <p>f) <b>Greenways:</b> AH met with Ernie Harpur and Tom Allen on 30/3/23 for a briefing on the Expression of Interest submission for the Allen Valley Greenway (AVG). The AVG is a part of a much bigger scheme that is being prepared for a Borderlands project. If this bid progresses it is likely to open up lots more opportunities for greenway development in the Lesbury, Longhoughton and Alnwick triangle.</p> <p>g) <b>Annual Report:</b> AH had circulated a draft report. Comments/feedback required by 23/4/23 so the report can be presented at the May Annual Parish Meeting.</p> <p>h) <b>Annual Parish Meeting:</b> It was agreed to invite local community organisations to submit their reports if they so wish and for them to be summarised and presented by AH at the Annual Parish Meeting to be held on 15/5/23.</p>	<p>ALL  AH</p>
<p>9.</p>	<p><b>Correspondence</b></p> <p>a) Bill Sidgewick – rookery concerns – AH advised the concerns were about rooks nesting but they were on private land and therefore not a PC issue.</p> <p>b) Ben Wain – Memorial bench enquiry – the request was declined due to a significant number of existing seats/benches in Boulmer.</p>	

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	<p>c) N'land Estates – increased rent for Longhoughton Playing Field from £125 to £130 p/a. Agreed. Proposed CG, 2nd JB. All agreed</p> <p>d) N'land Rivers Trust – reporting invasive plants – it was noted no plants to report.</p>	
<b>10.</b>	<p><b>Parish Financial Matters:</b></p> <p>a) NCC (Precept) - £11,791 - CREDIT</p> <p>b) HMRC (PAYE Overpayment Refund) - £2,198.38 CREDIT</p> <p>c) Clerk (April Wage) - £509.50 - agreed</p> <p>d) HMRC (PAYE) - £97.00 - agreed</p> <p>e) Glasdon (UK) Ltd (2 x litter bins for Boulmer) - £485.39 - agreed</p> <p>f) Broomhill Forge (Community Noticeboard at Running Fox – 50% contribution) - £75 - agreed</p> <p>g) Shiel &amp; Morrison (Newsletter) - £233 - agreed</p> <p>h) Exotic Joe (Joe's Owl Encounters re King's Coronation – Deposit) - £150 - agreed</p> <p>i) Exotic Joe (Joe's Owl Encounters re King's Coronation – Balance Post-dated to 7/5/23) - £700 - agreed</p> <p>j) Alexa's Canine Trust (Rosettes for Kings Coronation) - £94.74 – agreed</p> <p>k) NCC (Kings Coronation) - £480 – CREDIT</p> <p>l) NALC (Annual Subs) - £388.41 – agreed</p> <p>m) NCC (Install bins at Boulmer) - £364.97 – agreed</p> <p>n) Northumberland Accountants (Payroll) - £192 - agreed</p>	
<b>11.</b>	<p><b>Plans:</b></p> <p>a) 23/01063/VARYCO – variation of condition 2 on approved plans 22/01020/FUL in order that the ridge height is not now being raised - 2 Scots Gap, Boulmer, NE66 3BJ – no objections</p>	
<b>12.</b>	<p><b>Matters for Information/Next Agenda:</b></p> <p>PM reported that he was slowly progressing Speedwatch training with Northumbria Police.</p>	<b>PM</b>
<b>13.</b>	<p><b>Date of Next Meeting:</b> Annual Parish Council Meeting and Monthly Parish Council Meeting - 7.30pm Monday 15 May – LCSCT Westfield Park.</p>	<b>ALL</b>

8.50pm the meeting ended.

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