



<p>attendance at the Quarry Liaison Group meeting. AH confirmed that a date for that meeting had now been set for 16/6/23.</p> <p>Quiet Lane: Ann & Ted Brixey asked for a definition of what constituted a “Quiet Lane” which was being proposed for the road to Low Steads. AH confirmed he look up and send that definition to Ann & Ted.</p> <p>Burnside Entrance: Andrew Willmott flagged concern about the entrance to Burnside and the late notice/poor visibility of the one-way system which caused some vehicles to not realise until too late there is a one-way system in operation. AH advised this had already been flagged with NCC. Andrew Willmott was asked to also flag with NCC. AH advised he had received reports from WI, Howick Art Group, Longhoughton Church, Longhoughton Footpath Group, and the Community Lunch Group which would all be added to the PC website together with the Chairman’s 2022/23 Annual Report.</p>	<p>AH</p>
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8.50pm the Annual Parish meeting ended.

Annual Parish Council Meeting and Monthly Parish Council Meeting		
Minutes	Action	
<p>Members of the Public - Questions: All members of the public had left after the Annual Parish Meeting and so there were no further questions.</p>		
<p>1. Election of Chairman: AH was proposed as Chair by CT. 2nd by HH. All agreed. Election of Vice-Chair: PB was proposed as Vice-Chair by AH. 2nd by JB. All agreed.</p>		
<p>2. Apologies for Absence: Cllrs Bromley (Vice Chair) (PB), Ellis (BE), Green (CG), McEwen (PM) and County Cllr Wendy Pattison (WP).</p>		
<p>3. Approval of the Minutes of the Meeting held on Monday 17 April 2023. The minutes were approved as a correct record.</p>		
<p>4. Actions from Last Minutes (unless an agenda item) Newsletter: CT confirmed the amendment had been made as requested. Website/Social Media: HH to administer Facebook/Instagram and Twitter and CT to administer the website. Public RoW Stanford Burn: Still no response from Philip Bradley, NCC Footpath Officer re poor state of repair of bridge on Public RoW over Stamford Burn at Littlemill. Howick Burn Bridge Project: CT advised AONB had scheduled works to clear the fallen trees from Storm Arwen, which would enable the bridge project to start-up again. Litterpicks: HH/JB/AH to review of the need for a litterpick in Longhoughton/Boulmer. VARYCO Planning Training: ET to contact Rob Murfin, Head of Planning, NCC arrange a date for planning training dealing with VARYCO planning applications. Pavement Boulmer to Longhoughton: AH requested it be minuted that following WP’s request last month for the PC to spray paint the bad spots to highlighted them to NCC, the PC had reviewed and considered this request and felt the PC were not qualified to carry out this inspection and it was NCC’s responsibility as the Highways.</p>	<p>HH/CT</p>	<p>HH/JB/AH ET</p>
<p>5. Declarations of Interest: AH is Secretary and Trustee of LCSCT.</p>		
<p>6. County Councillor Wendy Pattison – Northumberland County Council Update WP had circulated a report prior to the meeting. NCC Community Chest: Voluntary and community groups in need of financial assistance are invited to apply for funding from NCC’s Community Chest scheme. Grants of 75% up to a maximum of £5,000 are available and there is no minimum amount for applications. The deadline for the next round of funding is 2/6/23. For more info, email: communitychest@northumberland.gov.uk</p>		

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	<p>Advanced Road Maintenance Technology: is being trialled on the A189. The improvement to the road surface, road markings and cat eyes is aimed at improving safety and visibility in all conditions.</p> <p>High Hedge Complaints: Planting a hedge can be an ideal garden boundary but the wrong hedge may cause problems if not regularly maintained. High Hedges are dealt with under Part 8 of the Anti-social Behaviour Act 2003. The Government have published guidance on how to settle your hedge differences without involving the local authority - read "Over the Garden Hedge" on the Gov.uk website. If you are unable to resolve a high hedge issue you can pay NCC a £400 fee for a High Hedge Complaint. Visit www.northumberland.gov.uk for more information.</p> <p>Hedgerow Removal Notice: If you want to remove all or part of a protected countryside hedgerow you must give NCC 42 days written notice. Work must not start within this period. You could get an unlimited fine if you break these rules. Submit a hedgerow removal notice on the NCC Planning Portal. Visit www.northumberland.gov.uk.</p>	
7.	<p>Inspections - Longhoughton Playing Field/Footpath: CG not in attendance so no inspection update reported.</p>	CG
8.	<p>Matters Arising</p> <p>a) Chair's Matters Arising Paper (a report had been previously circulated by AH)</p> <p>Boulmer Car Parks: It was noted no further response had been received from NCC following their attendance at a meeting on 17/4/23 and AH's email of 21/4/23. It was agreed AH to write to Paul Jones.</p> <p>Quarry Liaison Group: A date for the first meeting had been set for 16/6/23. Tarmac won't attend due to the moth-balling of the quarry. Howick Trustees would like representation on the Group but Northumberland Estates will leave representation to the MGL Group unless they are specifically asked to attend on land use issues.</p> <p>Lacey Street: It was noted NCC have just about turned-down all PC's proposals for Lacey Street. AH/PB/CG met Robin McCartney on 24/4/23 for an on-site meeting. The PC outlined the issues and talked about the proposals. NCC's estimate for concreting over of the short section of the grass verge and dropping the kerbs was £15k. NCC would not give approval for the suggested advisory signs, but agreed to look at the wording. The main action taken was NCC to put up the CCTV system again to monitor the parking over the Kings Coronation Bank Holiday weekend. The proprietor of the Running Fox had been in touch with AH to say that the Coronation weekend may not be a typical Bank Holiday due to the Coronation taking place on television on the Saturday and the poor weather conditions on the Sunday and Monday.</p> <p>Recognition of Volunteers: 7 individuals and 6 teams have been nominated under the Recognition of Volunteers scheme. AH, PB and BE have reviewed and they are now being prepared to appear in the June Newsletter. The PC will have to decide how often it runs this scheme. Annually may be too frequent.</p> <p>Longhoughton Coronation Celebration: The day was a tremendous success and sincere thanks to all those involved in organising the event, helping on the day and contributing to its success. The raffle produced a surplus of £461 which has gone to the Warm Hubs fund at LCSCT. The event was circa £900 underspent on the Parish Council's budget which would be retained by the PC. Plans are already being made for 2024 when it is proposed to have more of a village fair/fete.</p> <p>Low Steads Parking Proposals: The PC's view on the development of Low Steads parking have been passed to the shadow Management Group.</p> <p>Boulmer Road: A complaint has been received about the dead/unstable trees on Boulmer Road junction. Some of the branches broke off and fell in an adjacent garden in April. NCC have now agreed a way forward with the homeowner and are currently seeking prices from tree surgeons to make the 5 trees in that location made safe in the</p>	AH

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	<p>near future. Works will involve a road closure notice which will take 12 weeks to process. NCC has been made aware of the risk whilst waiting for the works.</p> <p>Development of Community Facilities at the Community and Sports Centre: The strategic vision paper is being worked on and will be presented to the PC asap.</p> <p>b) Parish Councillor Vacancy – Boulmer Ward: It was noted that due to work commitments Caroline Bradshaw had stepped off the PC. Sincere thanks were extended for all her hard work and contribution to the PC. ET to notify NCC and advertise the vacancy.</p>	ET
9.	<p>Reports for Discussion A report had been previously circulated by AH.</p> <p>a) Parish Council 4 Year Plan Update: The plan has been updated and circulated.</p> <p>b) NP Update: AH reported the first draft of the Strategic Environmental Assessment has been received from AECOM.</p> <p>c) Longhoughton Update: No further updates.</p> <p>d) Boulmer Update: No further updates.</p> <p>e) Howick Update: No further updates.</p>	
10.	<p>Correspondence</p> <p>a) NCC – Public Access System – Planning - noted</p> <p>b) Local Government Boundary Commission – consultation - noted</p> <p>c) NALC ENews April '23 – noted</p> <p>d) Louis Holford – Drugs Paraphernalia – reported to Northumbria Police</p>	
11.	<p>Parish Financial Matters:</p> <p>It was agreed HH to become a 4th signatory on the bank account. Proposed JB, 2nd CT, all agreed.</p> <p>a) Annual Governance & Accountability Return 2022/23 – Internal audit noted and Annual Governance Statement, draft annual accounts for 2022/2023, Accounting Statement & Explanation of Variances all approved. Proposed HH, 2nd JB, all agreed.</p> <p>b) Just Climb (King's Coronation) - £650 – PAID</p> <p>c) Stewart Barrett (Kings Coronation) - £92.14 – PAID</p> <p>d) Zurich Municipal (Insurance) - £663.60 - agreed</p> <p>e) Clerks Wages (May) - £425.46 - agreed</p> <p>f) HMRC (PAYE) - £97.00 - agreed</p> <p>g) LSCST (Room Hire Kings Coronation) - £48 - agreed</p> <p>h) John Wright (Internal Audit) - £75 - agreed</p> <p>i) CBS World (Kings Coronation) - £4.80 – agreed</p> <p>j) Adrian Hinchcliffe (Kings Coronation) - £30.55 – agreed</p> <p>k) Vanessa Chapman (King's Coronation) - £11.99 - agreed</p>	<p>HH</p> <p>ET</p>
12.	<p>Plans:</p> <p>a) 23/01140/COU - Change of use of agricultural scrub land to residential garden space for units 2 and 3 - Seaton House Cottages, Boulmer, NE66 3BH – no objections</p> <p>b) 23/01139/FUL - Change of use of land to South from scrub/ferns to enable construction of new road to be used by caravan site and unit 5 - Seaton House Cottages, Boulmer, NE66 3BH – no objections</p>	
13.	<p>Matters for Information/Next Agenda: None</p>	
14.	<p>Date of Next Meeting: 7.30pm Monday 19 June – Howick Village Hall.</p>	ALL

9.30pm the meeting ended.

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