



The Monthly Parish Council Meeting of Longhoughton Parish Council was held this evening at LC&SCT Westfield Park at 7.30pm.

**Present:** Cllrs Cllr Hinchcliffe (AH) (Chair), Bromley (Vice Chair) (PB), Green (CG), McEwen (PM), Thomas (CT) and Jules Tilley (JT) (item 2).

**In attendance:** County Cllr Wendy Pattison (WP), Laura Rowberry (LR) (RAF Representative), Sarah Winlow, NCC AONB (item 3), Elizabeth Taylor, Clerk (ET) and 2 members of the public.

**Abbreviations Used in Minutes:**

PC – Parish Council; NP - Neighbourhood Plan; NCC – N’land County Council; LCVL – Longhoughton Community Ventures Ltd; LTP – Local Transport Plan; NE – N’land Estates LC&SCT – Longhoughton Community & Sports Centre; LAA – Longhoughton Allotment Association; NALC – N’land Association of Local Councils; CAN – Community Action N’land; AONB – Area of Outstanding Natural Beauty; TTRO - Temporary Traffic Regulation Order ; UCR Unclassified Road.

<u>Monthly Parish Council Meeting</u>		
<u>Minutes</u>		<u>Action</u>
<b>Members of the Public - Questions:</b> There were no questions.		
1.	<b>Apologies for Absence:</b> Cllr Barras (JB), Ellis (BE) and Horsley (HH).	
2.	<b>Co-option of Jules Tilley as Parish Councillor for Howick Ward:</b> Jules Tilley’s application had been circulated. NCC had confirmed the PC was able to co-opt. CT proposed, 2 <sup>nd</sup> PM. All in favour. Jules Tilley was welcomed onto the PC.	ET
3.	<b>Sarah Winlow, NCC AONB Work Update</b> Sarah Winlow (SW) was in attendance to provide an update on various AONB projects: <b>AONB Highways Design Guidance:</b> Draft circulated and to be finalised early 2024. Aim to give best practice examples of street signage, road markings, etc. in the AONB. Training on how to use and implement the guide will be given and a clutter audit of signage in the ANOB will follow using the guide to flag where improvements can be made. CG enquired if the guide can help the PC combat speeding through the village. SW confirmed there were case studies in the guide on this. PB enquired if Highways were fully on board with the recommendations and what was practical vs resources available vs the ideal as there are potentially differences in the recommendations and their applicability/affordability. SW confirmed the AONB and PC would need to work together to make requests of Highways to make any amends. AH/PB confirmed the PC applied for the results of the review to be part of their LTP bids for 2024/5. <b>Visitor Travel Strategy:</b> developed in response to the increased pressure the AONB has come under from visitor numbers and recommends ways to deal the associated problems of traffic volume, car parking, etc. via improved public transport (high frequency bus routes and improved bus stops), active travel (promoting greenways for walking, cycling, etc), car park management and communication. <b>Coastlands Bid for National Lottery Funding:</b> Unfortunately, this bid was unsuccessful. This will impact the proposed Greenway route between Longhoughton-Lesbury-Alnwick and Longhoughton-Lesbury-Warkworth. [Since the meeting NCC Economic Development Team have confirmed £1.5m funding available to support this project and a Hadrian’s Wall project. Exact split of funding allocation to be confirmed). <b>Coastcare:</b> The project now has 150+ volunteers and is looking for projects that help support the environment in the AONB. Ellie Saunders has joined as an Apprentice. <b>Conservation Area Designation Review:</b> this is a character appraisal for areas in the AONB. SW advised Boulmer meets the criteria to be designated of an area of architectural interest that should be preserved and enhanced. Designation won’t stifle development but will preserve the nature of the village. Would Boulmer like to be	

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	designated as a conservation area? AH advised the residents of Boulmer would need to be consulted. Consideration was to be given whether this should take place imminently and be included in the NDP or take place after the NDP consultation. AH thanked SW for taking the time to visit the PC and give the informative update.	
4.	<b>Approval of the Minutes of the Meeting held on Monday 17 July 2023.</b> The minutes were approved as a correct record.	
5.	<b>Actions from Last Minutes (unless an agenda item)</b> <b>MOD Trees:</b> JT advised works had been carried out to sort out the low branches in Eastfield and Eastmoor and the high branches were next to be tackled. LR advised she would be the main point of contact going forward - JT and LR to liaise. LR confirmed works had been undertaken to sort out the self-seeded trees on Portal Place. LR to liaise with Defence Estates re the overgrown hedges on Bader Crescent. <b>Greenrigg Greenway:</b> AH advised this could not be completed before the Aln Valley Railway train track was installed, which would delay this project.	JT/LR
6.	<b>Declarations of Interest:</b> AH is Secretary and Trustee of LC SCT and PB declared an interest in item 13a) on the agenda.	
7.	<b>County Councillor Wendy Pattison – Northumberland County Council Update</b> WP had circulated a report prior to the meeting. <b>9 Parishes Meeting:</b> 19/9/23 at 6.30pm at Breamish Hall, Powburn. 2 x NCC officers will be in attendance along with a representative from a local Climate Change Group. <b>Digital Phone Switchover:</b> the UK's telephone network is changing between now and 2025 from old analogue landlines to new upgraded digital landline services. Telecoms providers (Virgin Media, O2 or BT) will contact customers before the switchover to check-in and discuss what needs to be done to ensure service isn't affected. If you have an internet connection, the change may be as simple as plugging your phone into your broadband router rather than the socket on the wall. If you or someone you know depend on their landline and/or use a telecare device connected to a phone line such as a fall monitor, lifeline or personal alarm, then please notify the Telecoms provider for help and advice. If you have other devices connected to your phone line, such as alarm systems, you might need to upgrade your device to make sure it is compatible. In an emergency digital landlines cannot carry a power connection, so in the event of a power cut they will not work. If you have a mobile phone this can still be used, but if you've no other means of calling the emergency services your telecoms provider will offer a solution to allow calls to be made to emergency services. You should tell your telecoms provider now if you have no other way of making emergency calls. <b>NCC Apprenticeship Vacancies:</b> offering a range of career opportunities for people across the county. Apprenticeships are open to everyone aged 16 and over not in full-time education. Applications close 3 September 2023: <a href="https://nland.cc/Apprenticeships">https://nland.cc/Apprenticeships</a> <b>Northumbria in Bloom:</b> an annual campaign to recognise, encourage and reward community groups who work together to transform their area through gardening, environmental awareness and community support. Contact: Jo Wood 01287 660696 <a href="mailto:joannamfwood@gmail.com">joannamfwood@gmail.com</a> or Val Giles 01434 240462 <a href="mailto:valgiles1@hotmail.com">valgiles1@hotmail.com</a> <b>NCC Website:</b> the NCC website is getting a refresh - launch date beginning October. <b>Overgrown Trees:</b> WP asked the PC's help and advice in ascertaining a report received on the location of overgrown trees near the Co-Op in Longhoughton.	ALL
8.	<b>Inspections - Longhoughton Playing Field/Footpath:</b> CG confirmed all ok. The perimeter grass/hedge has still not yet been cut by NCC. ET to contact NCC to enquire when it will be cut (usually at the end of summer) and to ask if it can be cut earlier in	ET

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	<p>future. JT volunteered to weed the footpath cut from Lacey Street to the playing field to keep it clean and tidy – this is a requirement of the PC.</p>	<p>JT</p>
<p>9.</p>	<p><b>Matters Arising</b></p> <p><b>a) Chair’s Matters Arising Paper (a report had been previously circulated by AH)</b></p> <p><b>Longhoughton Parish Quarries Liaison Group:</b> Next meeting is on 22/9/23. There have been a number of blasts recently but no complaints had been received by the PC.</p> <p><b>Lacey Street:</b> AH is hoping to organise a meeting beginning of October for all parties to come together and hopefully find a way forward.</p> <p><b>RAF:</b> Laura Rowberry has now started her job as RAF Liaison. AH and LR have informally talked about the development of the Community Hub incorporating 2 areas for development – Young People’s Activities and Medical Services.</p> <p><b>Liaison with the Police:</b> Next meeting is on 21/9/23. Peter McEwan is now through process and is registered for Speedwatch and will start carrying out Speedwatch on 28/9/23. Adrian Brown is not far behind. PM suggested joining up with Lesbury. ET suggested as well as combining people resources, Lesbury had a speed gun that could be used. Speedwatch to be publicised in the newsletter and to RAF.</p> <p>8.36pm WP left the meeting.</p> <p><b>Low steads Parking Proposals:</b> Following the presentation by David Baring and discussions at the July PC meeting the outline of the proposed parking scheme at Longhoughton Beaches was included in the August Community Newsletter. The few initial and any future comments on the proposals should be addressed to David Baring at Howick Estates. A website <a href="http://www.longhoughtonbeach.co.uk">www.longhoughtonbeach.co.uk</a> to give more information about the proposal is still under development. Representatives from the PC had been asked to join the Advisory Group. PB and AH agreed to represent the PC in principle but AH to get clarity on their level of responsibility. A request had been made by James Forsyth on progress to make the road a Quiet Lane. AH/PB confirmed this was included in the NDP and was a decision for NCC not the PC. AH/PB to try to progress alongside the request to use part of the Longhoughton Playing Field for parking.</p> <p><b>New Car Park at Boulmer:</b> No further information has come from NCC on this matter.</p> <p><b>Boulmer Beach Car Park:</b> AH has been in touch with Robin McCartney from NCC but we have not yet met to discuss the parking scheme for Boulmer. As agreed at the July PC meeting, AH has written to NE setting out the PC’s suggestion for the redevelopment of the lease when NCC takes responsibility for the beach car park. NE acknowledged receipt of the suggestion but had received no contact yet from NCC.</p> <p><b>Medical Facilities in Longhoughton:</b> A meeting with the Partners of AMG was held on 18/9/23. Progress should be made as to a way forward when the new Practice Manager takes up position. In the meantime, it has been arranged for the Health and Wellbeing section of NCC to deliver 6 x monthly talks at LCSCCT on 21/9/23, 19/10/23, 16/11/23, 14/12/23, 18/1/24 and 15/2/24. All the talks are free to attend.</p> <p><b>Burnside Entrance:</b> the PC sent a request to Highways for a “No Turn Left” sign into the southern entrance to Burnside from the B1339 in Longhoughton. Highways advised guidance is that if the visibility of the no entry signs is restricted, 'NO ENTRY' text should be placed on the main carriageway rather than within the junction itself. It was proposed to remove the existing text and install new markings on the B1339 itself to improve the visibility of the upcoming restriction as well as reducing signage clutter. Painting notification on the B1339 was agreed but the PC agreed it didn’t want to have the sign also removed. ET/AH to feedback to NCC.</p> <p><b>Boulmer Road:</b> The dead trees were removed by NCC on 5/9/23. A complaint was made to NCC via WP about the overgrown grass/nettles reducing the pavement to less</p>	<p>AH</p> <p>AH/LR</p> <p>PM</p> <p>CT/LR</p> <p>AH/PB</p> <p>ET/AH</p>

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	<p>than 30cm in a number of places for long stretches forcing pedestrians to walk in the roadway. Some of the foliage has been cut back but not effectively.</p> <p><b>b) Parish Councillor Planning Training – 7pm - 26/9/23 at LCSCT Westfield Park.</b> AH, PB and CG confirmed their attendance. Suggested agenda: 1) Planning Applications – VARYCO, DISCON, Pre-Planning; 2) Chancel Place planning conditions; 3) Mast at Builders Yard. All encouraged to attend.</p> <p><b>c) Declaration of Climate Emergency</b> The views of the PC were sought in August. Most Councillors thought the PC should promote the greater awareness of Climate Change but at this point should not declare an emergency. Since then the AONB has announced a seminar on climate change to take place on 12/10/23 from 1.00pm-4.00pm at LCSCT. All encouraged to attend.</p>	<p>ALL</p> <p>ALL</p>
<p>10.</p>	<p><b>Reports for Discussion</b> A report had been previously circulated by AH.</p> <p><b>a) NP Update:</b> <b>Strategic Environment Assessment:</b> The final version from AECOM was approved. <b>Pre-Submission Plan Consultation:</b> Now ready to commence and will run from 29/9/23 to 13/11/23 and is for all residents and businesses with in the parish and statutory consultees. Residents will receive an 8 page supplement to the October/November Newsletter dedicated to the Neighbourhood Plan detailing what the plan is for and the proposed policies. They will also receive a 4 page response form - completed forms can be handed into the Co-op. 4 drop-in events will be held as follows: LCSCT: 5/10/23 from 12noon to 4.00pm; 14/10/23 from 10.00am to 2.00pm; Boulmer Memorial Hall: 6/10/23 from 1.00pm to 4.00pm Howick Village Hall: 7/10/23 from 1.00pm to 4.00pm In addition, an exhibition will remain at the LCSCT in Meeting Room 3 from 9/10/23 to 13/11/23 for anyone to drop in and see the exhibition BUT only when the Centre is open. Copies of the Pre-Submission draft plan will also be available online at <a href="http://www.longhoughtonndp.co.uk">www.longhoughtonndp.co.uk</a> or by calling 01665 572888.</p> <p><b>b) Longhoughton Update:</b> <b>Howick Burn:</b> Progress has been made on the bridge and the permissive route. The majority of the path has been cleared and access allowed for the bridge contractors. The foundations have been excavated and the concrete poured. The structural engineer and the metal-work contractor have met and agreed the next stages of the process. Ian Weatheritt (contractor) aims to construct the bridge in October before the winter weather sets-in. Ian Weatheritt required part of the final invoice to be paid to enable him to pay sub-contractors. It was agreed to pay £9,823.03. Proposed CG, 2<sup>nd</sup> JT. This money will be reclaimed from NCC AONB. <b>Heritage Group Exhibition:</b> The Heritage Group’s research into graves and associated stories from the church graveyard was exhibited in the Church. <b>AONB Traffic Design Brief:</b> See item 3 above.</p> <p><b>c) Boulmer Update:</b> <b>Ragwort Pulling:</b> AH confirmed all the ragwort was removed from PC leased land but N’land Estates had not removed the ragwort on their land. <b>Boulmer Meadow Harvesting:</b> AH confirmed that the grass had been cut but baling was weather dependent. <b>Boulmer Ward Vacancy:</b> The vacancy remains open.</p> <p><b>d) Howick Update:</b> No new updates.</p>	<p>CT/PB</p>
<p>11.</p>	<p><b>Correspondence</b></p> <p>a) NALC July, August and September ENews 2023 - noted b) Iain Robson – AONB Update – noted (see item 3 above)</p>	

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	<p>c) Daniel Hall, Chronicle – Howdiemont Parking – noted/referred to Howick Estates.  d) Derek Jamieson – Parking Fees at Howdiemont – noted/referred to Howick Estates.  e) NCC – Annual Town &amp; Parish Council Conference – 2pm-6pm - 5/10/23 at County Hall, Morpeth – noted. All encouraged to attend.  f) 9 Parishes Meeting – 6.30pm – 19/9/23 at Powburn – all encouraged to attend.  g) Kate Appleby – overflowing dog bin – Longhoughton Playing Field – ET contacted NCC and bins emptied. NCC to ensure they are not missed off the route again.  h) NCC – Free Trees – noted. AH had requested 60 trees for the parish.  i) Alnwick Model Railway – CG suggested a possibility which WP will pass on.  j) NCC Thriving Together Northumberland Information &amp; Newsletter – noted  k) AONB Coastal Views – noted  l) AONB Climate Change Workshop – 1-4pm, LCSCCT on 12/10/23 – PB/AH to attend  m) Alnwick Harriers Coastal Run – 17/9/23 – noted  n) NCC – LEVI Charging Points – passed to LCSCCT for consideration.  o) Healthwatch Northumberland – AGM – 18/10/23 Bedlington – noted  p) NCC Stakeboarding meeting in Newbiggin on 29/9/23– AH and LR to attend.</p>	
<p><b>12.</b></p>	<p><b>Parish Financial Matters:</b>  Online banking now fully operational. HH’s signatory application is being processed.  a) Half Yearly Accounts - noted  b) Angus McNiff (Clear footpath Howick Burn) - £450 PAID.NCC/AONB to reimburse.  c) Stamps - £12 PAID  d) Clerk (Wage) - £425.26 - agreed  e) HMRC (PAYE) - £97.20 - agreed  f) SLCC (Annual Subs) - £112 - agreed  g) N’land Estates (Annual Rent - Boulmer Village Green £10 / Playing Field £62.50) - £72.50 - agreed  h) Greenfingers (Boulmer Grass Cutting) £108 – agreed  i) ICO (Data Protection Annual Subs) - £40 – agreed  j) Groundwork NorthEast (Boulmer Meadow) - £310 – agreed  k) Shiel &amp; Morrison (Newsletter June &amp; August) - £508 – agreed  l) Ian Weatheritt (Howick Burn) - £9,823.03 - agreed</p>	
<p><b>13.</b></p>	<p><b>Plans:</b>  a) 23/02549/FUL – Ancillary garden room containing bedroom and shower room - Greystones, 24 South End, Longhoughton, NE66 3AW – no objections  b) 23/02964/FUL – Detached single garage and car port - 1 Rylea, Longhoughton, NE66 3DE – no objections  c) 23/02829/VARYCO – Variation of condition #2 on approved application 20/03813/FUL to allow changes proposed to design of approved dwellings - Land North of Cortico, Boulmer – no objections  d) 23/02775/FUL – Single storey side extension - 4 Bowmere, Boulmer, NE66 3DA – no objections  e) 23/0308/FUL – Demolition of garage, extension to property to inc rear garden room, side extension and new porch entrance - 59 North End, Longhoughton, NE66 3JP – no objections</p>	<p><b>ALL</b></p>
<p><b>14.</b></p>	<p><b>Matters for Information/Next Agenda:</b>  Alnwick Lions to attend October meeting  Zoom – ET flagged annual subscription to be cancelled (renewal date October 2023)  Co-Op Noticeboard – AH flagged it needs repair. ET to send Multiutillis contact details.</p>	<p><b>ET ET/AH</b></p>
<p><b>15.</b></p>	<p><b>Date of Next Meeting:</b> 7.30pm - Monday 16 October – LCSCCT Westfield Park</p>	<p><b>ALL</b></p>

9.42pm the meeting ended.

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