



The Monthly Parish Council Meeting of Longhoughton Parish Council was held this evening at LC&SCT Westfield Park at 7.30pm.

Present: Cllrs Cllr Hinchcliffe (AH) (Chair), Bromley (Vice Chair) (PB), Barras (JB), Ellis (BE), Horsley (HH), Tilley (JT) and Thomas (CT).

In attendance: Elizabeth Taylor, Clerk (ET) and 1 member of the public.

Abbreviations Used in Minutes:

PC – Parish Council; NP - Neighbourhood Plan; NCC – N’land County Council; LCVL – Longhoughton Community Ventures Ltd; LTP – Local Transport Plan; NE – N’land Estates LC&SCT – Longhoughton Community & Sports Centre; LAA – Longhoughton Allotment Association; NALC – N’land Association of Local Councils; CAN – Community Action N’land; AONB – Area of Outstanding Natural Beauty; TTRO - Temporary Traffic Regulation Order ; UCR Unclassified Road.

Monthly Parish Council Meeting		
Minutes		Action
<p>Members of the Public - Questions:</p> <p>Chancel Place Tree Screening: Debbie Burton enquired about progress and flagged dogs were able to get into the graveyard, foul the gravestones and that the trees were urgently needed to form a barrier. JT to speak to the PCC and Adrian to speak with Andrew Wilmott as the boundary fence to the graveyard is the Church’s responsibility. AH/CT to include an article in the newsletter about dog fouling. The matter of the planning enforcement re the tree planting is an agenda item for discussion and decision (see 7a) below).</p>		<p>JT/AH AH/CT</p>
1.	<p>Apologies for Absence: Cllrs Green (CG) and McEwen (PM), County Cllr Wendy Pattison (WP), Laura Rowberry (LR) (RAF Representative).</p>	
2.	<p>Approval of the Minutes of the Meeting held on Monday 18 September 2023. The minutes were approved as a correct record.</p>	
3.	<p>Actions from Last Minutes (unless an agenda item)</p> <p>School Patrol, Longhoughton: ET advised NCC had been unable to recruit to the position. The school were now aware of the request and would promote the vacancy and AH/CT to include an article in the newsletter.</p> <p>General Maintenance: AH to contact Irene Bickerton for more specific detail on the location of the lack of maintenance as flagged at the October meeting.</p> <p>MOD Trees: JT advised an independent review of the works undertaken had been commissioned. AH advised the Station Commander was aware of the issue. JT to call a residents meeting for Eastfield/Eastmoor to agree a way forward. JT confirmed there were no TPOs on the trees causing the issue. JT to keep the PC updated.</p> <p>Climate Change: HH volunteered to resurrect and Chair the Climate Change Group.</p> <p>Boundary Commission: AH was concerned at the level of service going forwards following the Boundary Commission Review due to the vast area the County Councillor for Longhoughton Ward had to cover. AH had discussed this with the Vice Chair of Lesbury PC and it was suggested NCC should be contacted to ascertain a terms of reference/service level agreement that could and should be expected. AH to coordinate the draft wording and circulate for approval.</p> <p>Speedwatch: No update from Northumbria Police on the cost of a new speed gun.</p> <p>Burnside Entrance: ET confirmed NCC had been contacted.</p> <p>Boulmer Village Green Stobs: AH yet to progress.</p>	<p>AH/CT</p> <p>AH</p> <p>JT</p> <p>AH/HH</p> <p>AH</p> <p>PM</p> <p>AH</p>
4.	<p>Declarations of Interest: AH is Secretary and Trustee of LCSCT.</p> <p>Grant of Dispensation and Leave of Absence for Bryan Ellis – BE was in attendance and it was noted that this was no longer required.</p>	

Chairman: _____ Date: _____

<p>5.</p>	<p>County Councillor Wendy Pattison – Northumberland County Council Update WP had circulated a report prior to the meeting. Palm Oil: Dog owners are warned about palm oil on beaches and the danger it poses to their pets. Washed up onto the beach, palm oil is white or yellow and waxy in appearance and can range in a variety of sizes from pebble sized, semi-solid lumps to larger blocks and can smell unpleasant. It can be reported it via the NCC website (as littering > other) using our Fix My Street or call 0345 600 6400 and ideally have an app like what3words to help pinpoint the exact location. Cost of Living Payments 2023-2024: Residents may be eligible for extra payments to help with the cost of living if you're entitled to certain benefits or tax credits, including: Cost of Living Payment: £900 / Pensioner Payment: £300 / Disability Payment: £150 For help and guidance, contact Northumberland Community Together response hub on 01670 620015 from 9am to 6pm 7 days a week or email NCT@northumberland.gov.uk OneCall is one number for all adult social care, children's services and community health enquiries in Northumberland, helping the most vulnerable people to keep safe and well 24-7. If you are worried about the immediate welfare (health or well-being) of an elderly or vulnerable person, contact OneCall on 01670 536400 (24/7, 365 days a year) or email: onecall@northumberland.gov.uk</p>	
<p>6.</p>	<p>Inspections - Longhoughton Playing Field/Footpath: JT confirmed all ok.</p>	
<p>7.</p>	<p>Matters Arising a) Chair's Matters Arising Paper (a report had been previously circulated by AH) Chancel Place Tree Screening: It was agreed the PC to write to NCC (Abbie Nendick and Rob Murfin), Storey Homes, N'land Estates and cc PCC that the trees Storey Homes should have planted as part of the planning application had not been planted and that enforcement should commence. AH to draft the correspondence and circulate to PB/ET. AH to update Mr Davison. Lacey Street: AH met with the Running Fox on 10/11/23. All continuing issues were discussed. A new date for the suggested meeting with residents is January 2024. AH to organise. CG reported to AH 2 situations in which traffic has been grid-locked on Lacey Street. Parked traffic on the B1339 is also happening frequently. Liaison with the RAF: a meeting took place on 15/11/23. A review of all issues and actions agreed including the following: astro-turf pitch replacement; Joint Families Event (suggested date 29/6/24); Development of the joint Community Hub; NDP; Greenways; Friday kick-about for young people; Community Energy project LCSCCT; Gifts for the elderly at Christmas; Speedwatch and DIO Trees. LowSteads Parking Proposals: No further contact has been received from David Baring on progress with the proposals. The website is now live at longhoughtonbeach.co.uk but is still a 'work in progress'. AH has requested terms of reference on the proposed advisory group. Medical Facilities in Longhoughton: The Health and Wellbeing section of NCC to making 6 monthly talks at LCSCCT. The talks are at 11.30am and include a clinic for those who wish to have their weight or blood pressure checked. 2 clinics have already been held. Dates for the remaining 4 are: 14/12/23, 18/1/24, 15/2/24 and 21/3/24. Each session will last up to one hours with breaks. All the talks are free and are funded by a grant from Northumberland Communities Together. Boulmer Road: No further update on the pavement. Digital Phone Changeover: AH contacted NCC who advise communications on the changeover is the responsibility of the supply companies but accept more information needs to be available. NCC to revert back and AH/CT to include in the newsletter.</p>	<p>AH/PB/ET</p> <p>AH</p> <p>AH/CT</p>

Chairman: _____ Date: _____



	<p>stones laid by Longhoughton Quarry 5 years ago had worked until now but more large stones are required to stop further erosion. AH to contact N'land Estates to report.</p> <p>Grass Cutting: AH had received a complaint about grass cutting. It was noted NCC has responsibility to cut the grass in public areas and has a commitment to do this once a fortnight. ET advised the PC can elect to pay for 3 extra grass cuts per year (2 in October and 1 in March) at the end and beginning of the grass cutting season. The PC has previously decided not to pay for the extra grass cuts. ET to find out the cost for 2024 and the PC would then make a decision for 2024.</p> <p>Boulmer Ward Vacancy: The vacancy remains open.</p> <p>d) Howick Update: No new updates</p>	<p>ET</p>
<p>9. Correspondence</p>	<p>a) NCC AONB re Boulmer – Assessment for Conservation Area Designation – it was agreed to leave responding until after the NDP to avoid confusion.</p> <p>b) NCC - Precept 2024-25 (Deadline 26/1/24). AH suggested the precept should increase at a minimum of the rate of inflation of 5% but it was first important to agree a budget for next year. AH/PB to circulate for agreement in January.</p> <p>c) Zero Hour - Support for Climate and Ecology Bill – HH to pick up with the newly resurrected Climate Change Group.</p> <p>d) NCC Environment and Climate Fund - noted</p> <p>e) The Sustainable Life Coach - Carbon Literacy for Town & Parish Councils - noted</p> <p>f) NALC October and November ENews - noted</p> <p>g) NCC Thriving Together Newsletter October #2 and November - noted</p> <p>h) MOD DIO - Title (Allotment Car Park) Date Protection Information - noted</p> <p>i) Citizen Advice N'land - AGM – 1pm – 8/12/23 – Newbiggin - noted</p> <p>j) NCC - Rough Sleeper Estimate – 14/11/23 – nil return to be submitted</p> <p>k) NCC – N'land Open Space Assessment – Town/PC Survey – AH to review.</p> <p>l) Louise Percival – complaint about safety to steps at Seaton Point following erosion during Storm Babet – ET has forwarded concerns to N'land Estates as Landowner.</p>	<p>AH</p> <p>AH/PB</p> <p>HH</p> <p>ET</p> <p>AH</p>
<p>10. Parish Financial Matters:</p>	<p>a) NCC (Winter Servicing of Boulmer Toilets) - £2,000 - agreed</p> <p>b) NCC (Cutting Playing Field hedge & Perimeter) - £1,012.60 - agreed</p> <p>c) Clerk (Wage November) - £425.46 - agreed</p> <p>d) HMRC (PAYE November) - £0 (account in credit) - noted</p> <p>e) Clerk (Wage December) - £425.46 - agreed</p> <p>f) HMRC (PAYE December) - £90.37 (reduced amount as account credit) - agreed</p> <p>g) Jenny Whittle (Heritage Group - £114.45 of £150 Grant) - £114.50 - agreed</p> <p>h) LCSCT (Room Hire 5 & 14 October £80 / 5-13 November £120) - £200 - agreed</p> <p>i) Clerk (Stationery) - £4.75 - agreed</p> <p>j) Shiel & Morrison (NDP £418 and Newsletter £275) - £693.00 - agreed</p> <p>k) MySoft (NDP Website) £240 - agreed</p> <p>l) CBS World (NDP) - £86.40 - agreed</p> <p>m) Adrian Hinchcliffe (Reimbursement of Printing Costs for NDP) - £24.13 - agreed</p>	
<p>11. Plans: None received</p>		
<p>12. Matters for Information/Next Agenda:</p>	<ul style="list-style-type: none"> • JB reported the graffiti on the playparks had still not been cleaned. JB to speak to LR. • HH to report the flooding on the road by the railway bridge to NCC Fix My Street. • AH to raise the muddy roads by the Quarry to the Quarry Liaison Group. 	<p>JB/LR</p> <p>HH</p> <p>AH</p>
<p>13. Date of Next Meeting: 7.30pm - Monday 15 January 2024 – LCSCT Westfield Park</p>		<p>ALL</p>

The meeting ended at 9.40pm.

Chairman: _____ Date: _____