



The Monthly Meeting of the Parish Council was held this evening at LCSCT Westfield Park at 7.30pm.

Present: Cllrs Hinchcliffe (AH) (Chair), Bromley (Vice Chair) (PB), Bradshaw (CB), Green (CG) and Thomas (CT).

In attendance: Peter McEwen (PM) (item 2), Elizabeth Taylor, Clerk (ET) and Aimee Passmore (AP) (RAF Representative) and 3 members of the public.

Abbreviations Used in Minutes:

PC – Parish Council; NP - Neighbourhood Plan; NCC – N’land County Council;
LCVL – Longhoughton Community Ventures Ltd; LTP – Local Transport Plan; NE – N’land Estates
LC&SCT – Longhoughton Community & Sports Centre; LAA – Longhoughton Allotment Association;
NALC – N’land Association of Local Councils; CAN – Community Action N’land; AONB – Area of
Outstanding Natural Beauty; TTRO - Temporary Traffic Regulation Order ; UCR Unclassified Road.

Monthly Parish Meeting		
Minutes		Action
<p>Members of the Public - Questions:</p> <p>Chancel Place Screening: Ian Davison enquired about the tree planting to screen the Chancel Place development. AH advised WP had raised again with NCC and Planning Enforcement were aware and were awaiting an ecology report. It was agreed the PC and residents to continue to push with NCC as this was a condition of the development.</p> <p>Boulmer Toilets: Deborah Burton commented on the excellent refurb and how clean the toilets were. She also queried why the toilet lights were still on all night. CB confirmed that they were no longer on all night.</p> <p>Parish Council Vacancy, Longhoughton Ward: Hannah Horsley was in attendance as she was interested in applying for the position of Parish Councillor.</p>		
1.	Apologies for Absence: Cllrs Barras (JB), Ellis (BE) and County Councillor Wendy Pattison.	
2.	Co-option of Peter McEwen as Parish Councillor for Longhoughton Ward: Peter McEwen’s application had been circulated and ET confirmed NCC had advised the PC was able to co-opt. CT proposed to cop-opt Peter McEwen onto the PC. 2 nd PB. All in favour. Peter McEwen was welcomed onto the PC. ET to notify NCC.	ET
3.	Approval of the Minutes of the Meeting held on Monday 21 November 2022. The minutes were approved as a correct record.	
4.	<p>Actions from Last Minutes (unless an agenda item)</p> <p>Newsletter: AH confirmed a separate detachable sheet providing contacts/advice on what to do in the event of bad weather had been distributed. AH/CT to include an article in the next newsletter encouraging residents, where appropriate, to sign up to Northern Powergrid’s priority service register.</p> <p>Website/Social Media: CT to liaise with Davey Hindson re taking over the PC website and possibly the social media accounts.</p> <p>Boulmer Books by the Sea: AH confirmed this was now up and running.</p> <p>HMRC Payroll: ET confirmed N’land Accountants were still progressing an appeal with HMRC re fines on not submitting a nil return on the months when the Clerk wasn’t paid (wages had been paid quarterly). ET advised wages/PAYE will now be paid monthly.</p> <p>Walkway to Bowmere – AH advised WP was aware of the deficiencies in the walkway through from Beach View to Bowmere.</p>	<p>AH/CT</p> <p>CT</p>
5.	Declarations of Interest: AH is Secretary and Trustee of LCSCT; PB is connected to Longhoughton Community Gardeners Request; PM is a member of Howick Art Club.	

Chairman: _____ Date: _____



	<p>Grants to Community Organisations and others: It was agreed to give the following grants: Howick Art Club (£200), Longhoughton Community Gardeners Request (£430), Longhoughton Heritage Group (£150), Percy Pony Club (£200), Great North Air Ambulance (£100), Alnwick Citizen Advice Bureau (£100), Northumberland Age UK (£100), SS Peter & Paul for the graveyard upkeep (£950). Proposed AH, 2nd CT. CG and CB agreed. PB and PM abstained due to declarations of interest. It was noted the PC had agreed to give a £1,500 grant towards the Kings Coronation Celebrations planned for Sunday 7 May 2023. It was agreed not to fund a further gift for the school children due to the close proximity of the gift for the Queen’s Jubilee.</p> <p>b) NCC Elections Team – Confirmation to co-opt vacancies - noted</p>	<p>ET</p>
<p>9.</p>	<p>Reports for Discussion A report had been previously circulated by AH/PB.</p> <p>a) Parish 4 Year Plan: Plan updated and circulated.</p> <p>b) NP Update: The final version of the MasterPlan was received from AECOM in December 2022. This finalises the proposals on housing sites in the Parish as agreed by the Steering Group and PC. This has enabled the Pre- Submission Draft of the Neighbourhood Plan to be completed in draft. On 4/1/23 the Steering Group met to consider the draft of the Pre-Submission Neighbourhood Plan which will be put before the PC in February. It will then be subject to a full consultation with residents and other bodies, timeline: Spring 2023.</p> <p>c) Longhoughton Update: Howick Burn Path: an update has been requested from Howick Estates on a date for tree-clearance which is holding up works. Traffic speed review: despite being informed the PC would have a copy of a report on proposed Highways guidance by end October 2022, there is still no report although a draft has been circulated in confidence to the wider AONB Forum.</p> <p>d) Boulmer Update: See 8a) Boulmer Car Parks above.</p> <p>e) Howick Update: No updates.</p>	
<p>10.</p>	<p>Correspondence</p> <p>a) Rhoda Foote – LAA Allotment insurance renewal confirmation (noted) and reports of vandalism (AP to flag with RAF Boulmer Police and AH to flag with Police Liaison Officer).</p> <p>b) NCC - Planning Enforcement Strategy Consultation (closes 20/1/23) - noted</p> <p>c) NALC Enews – 2 & 6 Dec - noted</p> <p>d) NCC – Support for Residents and Northumberland News (December 2022) - noted</p> <p>e) NCC AONB – Coastlands Bid and Minutes from Parish Chairs Meeting on 9/11/22 - noted</p> <p>f) Northern Powergrid – Emergency Powercuts Briefing on 15/12/22 and Q&A/Recording - noted</p> <p>g) Joan Ford re Grit Bin at South End, Longhoughton (see information in item 6 above)</p> <p>h) David Storrar – Thank You for Residents Xmas Gift - noted</p> <p>i) Graham Scott – Complaint about State of Boulmer Car Park – noted see 8a) Boulmer Car Parks above.</p> <p>j) Michael Appleton – Northumbria Area Neighbourhood Watch – noted</p>	<p>AH/AP</p>
<p>11.</p>	<p>Parish Financial Matters:</p> <p>a) Ivan Laidler (Repairs to School Green) - £942 – PAID - noted</p> <p>b) Keith Allan (Boulmer Books by the Sea) - £35.02 – PAID - noted</p> <p>c) CBS World (Howick Surgery Postcards) - £20.70 – PAID - noted</p> <p>d) LC SCT (Freedom of Parish Room Hire) - £20 – PAID - noted</p> <p>e) Chris Robinson (Boulmer Books by Sea) - £30.72 – PAID - noted</p> <p>f) Locality Grant (Neighbourhood Plan) - £2,930 – CREDIT - noted</p>	

Chairman: _____ Date: _____



	<ul style="list-style-type: none"> g) Shiel & Morrison (Newsletter £215 and Winter Emergency Info Sheet £84) - £299.00 - agreed h) Shiel & Morrison (Joint Newsletter LCSCT/PC) - £84 (to be split 50:50 with LCSCT) - agreed i) Clerk (January Wage) - £396.11 – agreed j) HMRC (PAYE) - £89.60 - agreed k) LCSCT (Room Hire – RAF Meeting 8/12/22 £7.50 and Warm Hub 8/12/22 £7.50) - £15.00 - agreed l) CBS World (Stationery) - £94.07 - agreed 	
12.	<p>Plans:</p> <ul style="list-style-type: none"> a) 22/04415/FUL – Construction of entrance porch, utility room extension, single storey garden room and render to rear elevations - The Elders, 17 A North End, Longhoughton, NE66 3AG - no objections b) 22/04023/FUL – garage conversion into self-contained holiday let and alteration to outbuildings - 8 South End, Longhoughton, NE66 3AW – the PC objected as it had concerns over parking and car access. c) 22/03957/FUL – conversion of changing rooms to multi-purpose room – LCSCT Westfield park, Longhoughton – no objections. 	
13.	Matters for Information/Next Agenda:	
14.	Date of Next Meeting: 7.30pm Monday 20 February 2023 – LCSCT Westfield Park.	ALL

9.30pm the meeting ended.

Chairman: _____ Date: _____