



The Monthly Meeting of the Parish Council was held this evening at LCSCT Westfield Park at 7.30pm.

Present: Cllrs Hinchcliffe (AH) (Chair), Barras (JB), Bradshaw (CB), Ellis (BE) Green (CG), McEwen (PM), Thomas (CT).

In attendance: Cllr Green (CG) (online), County Cllr Wendy Pattison (WP), Hannah Horsley (item 2), Elizabeth Taylor, Clerk (ET) and 1 member of the public.

Abbreviations Used in Minutes:

PC – Parish Council; NP - Neighbourhood Plan; NCC – N’land County Council;
LCVL – Longhoughton Community Ventures Ltd; LTP – Local Transport Plan; NE – N’land Estates
LC&SCT – Longhoughton Community & Sports Centre; LAA – Longhoughton Allotment Association;
NALC – N’land Association of Local Councils; CAN – Community Action N’land; AONB – Area of
Outstanding Natural Beauty; TTRO - Temporary Traffic Regulation Order ; UCR Unclassified Road.

Monthly Parish Meeting		
Minutes		Action
<p>Members of the Public - Questions:</p> <p>Boulmer Car Park: Nancy Robinson was in attendance representing Boulmer Memorial Hall Trustees. She stressed the urgency and importance of getting a car park in place for the Memorial Hall and disappointment at the length of time taken. AH confirmed the PC had been pushing NCC on this since 2017 and were equally as disappointed. AH advised he had written to Rob Murfin again in January and was awaiting a response. WP advised that a planning application for the new car park was imminent and believed the hold-up may be due to the wildlife/conservation issues and the need to demolish heritage stone walls to create the car park. CB pointed out that most of the heritage stone walls were deteriorated due to the salt air and exorbitant cost to repair and lack of skilled labour. WP recommended writing to Rob Murfin again and inviting him to a PC meeting.</p>		AH
1.	Apologies for Absence: Cllr Bromley (Vice Chair) (PB) and Aimee Passmore (AP) (RAF Representative).	
2.	Co-option of Hannah Horsley as Parish Councillor for Longhoughton Ward: Hannah Horsley’s application had been circulated and ET confirmed NCC had advised the PC was able to co-opt. CT proposed the cop-option. 2 nd PM. All in favour. Hannah Horsley (HH) was welcomed onto the PC. ET to notify NCC.	ET
3.	Approval of the Minutes of the Meeting held on Monday 16 January 2022. The minutes were approved as a correct record with the correction of item 11 I) CBS Stationery £94.07. This should read £100.55.	
4.	<p>Actions from Last Minutes (unless an agenda item)</p> <p>Website/Social Media: Hannah Horsley volunteered to take over social media accounts (Facebook, Twitter and Instagram) and CB volunteered to take over the website. Both HH and CB to liaise with CT/AH/Davey Hindson re taking over.</p> <p>Boulmer Books by the Sea: JB suggested the Administrator’s contact details be put in the facility somewhere. AH to mention to the Administrator.</p> <p>HMRC Payroll: ET confirmed N’land Accountants had resolved the issue with HMRC and that the PC had received a £200 fine for not submitting nil returns. ET confirmed many other PCs had fallen foul of this requirement. ET had also overpaid PAYE and was due a refund.</p> <p>Walkway to Bowmere – It was agreed the walkway was passable and no further action required. However, CB/JB both flagged the path on Boulmer Road from Boulmer to Longhoughton was in bad repair. JB suggested installation of extra streetlights down</p>	<p>HH/CB</p> <p>AH</p>

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	<p>the section from the RAF Camp to Boulmer but AH flagged AONB/Dark Skies may be an issue to that suggestion. WP suggested it may be an item for a future LTP.</p> <p>LAA Vandalism/Speedwatch: AH advised he was due to hold a meeting with the Northumbria Police over this and other issues on 22/2/23.</p>	
5.	<p>Declarations of Interest: AH is Secretary and Trustee of LCSCT.</p>	
6.	<p>County Councillor Wendy Pattison – Northumberland County Council Update WP had circulated a report prior to the meeting.</p> <p>E-Buses and EV Chargers: Northumberland 52 new electric buses and 92 electric vehicle charging points on the way after the North East successfully secured £19.5m of investment through the Levelling Up Fund for a Transport Decarbonisation package.</p> <p>Quit Smoking: A new website has been launched to help Northumberland’s smokers quit www.stopsmokingnorthumberland.co.uk offers help and advice to quit.</p> <p>New Political Map for Northumberland: A new pattern of electoral divisions is being developed for NCC. The Boundary Commission has decided that the number of councillors in Northumberland should be 67, the same as now. NCC has formally asked the Commission to carry out a single member division review. This means that the Commission will aim to draw up a pattern of electoral divisions where each division is represented by one county councillor. A 10-week consultation runs until 30/1/23 where residents can give their views: www.consultation.lgbce.org.uk/node/38227 The PC were concerned at the lateness/lack of publicity of the consultation. It was noted that WP currently has to stretch time/funding over 9 parishes, which is a disadvantage.</p> <p>New Elections Voter ID Requirement: From 4 May 2023, voters in England will need to show photo ID to vote at polling stations in some elections.</p> <p>Lacey Street: WP advised the double yellow lines were in hand and a Traffic Regulation Order had been applied for. A legal process had to be followed so it was likely to be summer before they will be painted.</p> <p>Pot Holes: WP apologised for the poor state of the roads and recommended if anyone sees a pot hole to report it to NCC by telephone 0345 600 6400 or via the website www.northumberland.gov.uk</p> <p>Longhoughton Traffic Review: WP advised the reason for the delay wasn’t due to NCC Highways but because the PC had requested AONB get involved.</p> <p>NCC Devolution Meeting Consultation Event (15/2/23 – 4pm – St James’ Church Hall, Alnwick) – BE advised he attended and was very disappointed and concerned and believed that rural Northumberland would miss out on any of the £40million money coming out of the devolution deal due to the way it was currently structured.</p>	
7.	<p>Inspections - Longhoughton Playing Field/Footpath: CG reported no issues.</p>	CG
8.	<p>Matters Arising</p> <p>a) Proposed Budget 2023/24 (a report had been previously circulated by AH). The proposed budget was agreed. This showed income of £49,574 including the Precept of £23,582. Expenditure of £60,605 was anticipated leaving a bank balance of £11,129 at 31.03.24. Proposed JB. 2nd BE. All agreed.</p> <p>b) Chair’s Matters Arising Paper (a report had been previously circulated by AH)</p> <p>Chancel Place Tree Screening: PC to take up with Rob Murfin about this so it can be dealt with when the meeting takes place.</p> <p>Gritting of Footpaths: The PC has recently received 2 enquiries from residents about the availability of grit bins for use by residents. One for Chancel Place and the other for South End. The PC minutes of 16/01/23 gives a comprehensive statement of the NCC policy and practice on gritting of roads and footpaths. NCC will grit footpaths which have a steep gradient, have a high risk of ice forming and</p>	

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	<p>have a large number of people using them early in the morning. None of these circumstances fit the situation in Longhoughton Parish. NCC provide grit bins at selected steep hills, sharp bends and where there are steps, particularly in areas where gritting does not happen. Residents can use the grit to clear roads/pavements around their home. The grit should not be used for treating private property. NCC state that for any grit bin request that do not meet their criteria, the cost for provision of a grit bin with initial fill and two subsequent refills is £325 + VAT. After this, the maintenance/refilling would become the responsibility of the PC (NCC have over 1600 of their own bins and cannot offer a refill service). It was agreed that if the requested locations do not meet NCC criteria then the PC would not fund the request either. AH to respond to the 2 residents accordingly.</p> <p>Quarry Liaison Group: AH advised having received agreement for a single group, work is in progress to get it established.</p> <p>Lacey Street: NCC had accepted the PC's request for double yellow lines at the junction with the B1339 and have put out a consultation to all Lacey Street residents with a deadline for response of 24/02/23. A quotation for the production of the two signs and their installation has been received for the NCC Sign Making business. The quote is for £667.70 plus VAT. The quote includes £512 for the installation of the signs. It was agreed the PC should proceed with the purchase of the 2 x advisory signs. CG requested that the grasscrete/dropped kerb issue should be resolved quickly. NCC have advised that in response to the PC's request to install grasscrete/drop kerbs over 2 x grass sections, it will be added to the NCC "directory of requests" but is unlikely to score highly as it only benefits a small number of users. It was agreed the ET to request a detailed quote for the priority area 1 to include the breakdown costs for both grasscrete and dropping the kerbs. An enquiry as to whether a private contractor can carry out the works to also be made.</p> <p>Boulmer Car Park: AH advised that Rob Murfin had received the PC's correspondence and last informed AH on 30/01/23 that he had organised an internal meeting to discuss and after that he would be arranging to respond. AH to write to Rob Murfin again for an update. A quotation has been received from Rainton Construction (part of the MGL Group) varying from £2,100 up to £12,623. The quote for full repair from Tarmac came in at £27k. As minuted and agreed in November 2022, the entrance to the car park is in a bad way that the PC should bear the costs of a final repair (before hopefully NCC take over management and responsibility) as any closure would affect locals more than tourists. It was agreed AH to ask Rainton Construction what additional repairs they could carry out for the previously agreed budget of £3k as a temporary fix. This would be, as agreed in November, the last repair and if transfer of responsibility to NCC isn't forthcoming and the car park falls into a similar state of disrepair in the future, then the car park would have to be closed. The decision to be included in the next newsletter.</p> <p>Recognition of Volunteers: It was agreed the scheme to recognise volunteers in the Longhoughton Parish area will be launched in the April Community Newsletter and subsequently on Social Media. Residents will be invited to nominate people in the community who have carried out volunteering tasks or good deeds that they are personally aware of. These can be good deeds for or by a neighbour, or for a group of people, or for the community generally, or they can be in support of voluntary community organisations. They can be one-off or continuous. They must be done on voluntary basis and not be paid. Parish Councillors in their role of Councillors cannot be nominated. Residents will be invited to give brief details of the person or persons that they nominate and the details of the good deeds or volunteering acts that they have carried out. Residents will be asked to send their nominations to the</p>	<p>AH</p> <p>AH/PB</p> <p>ET</p> <p>AH</p> <p>AH</p> <p>AH/CT/HH</p>
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	<p>Parish Clerk. A panel of 3 Parish Councillors will review the nominations. The results will be published in the June Community Newsletter.</p> <p>Extended Warm Hubs – Winter Warmer: AH advised the numbers attending the weekly Winter Warmer are gradually increasing and now average 10/11. The volunteers have done a fantastic job in providing refreshments and soup plus bread and biscuits. The programme is just over halfway to 31/03/23. The offer to pay for the venue hire of LCSCT by the PC is much appreciated and this will work out at around £450.</p> <p>DISCON/VARYCON Planning Applications: This will be taken up with Rob Murfin once a meeting with him is established.</p> <p>Appointment of a Community Development Officer at LCSCT: For this appointment to be sustainable funding of between £20k and £25k is essential. The PC’s offer of £5k for 2 years is a good start. AH to progress on behalf of LCSCT.</p> <p>Northumberland Communities Together: Discussions are ongoing around the concept of a Community Hub or Family Hub for Longhoughton. Further discussions to be held. Suggested closer working between RAF Beacon and LCSCT to be considered and explored.</p> <p>Alnwick Medical Group – No meetings have been held but contact has been made with relevant officials. No progress has been achieved. Further contact with AMG and the Integrated Care Board on the provision of medical facilities in Longhoughton to be undertaken.</p>	<p>AH</p> <p>AH</p> <p>AH</p>
<p>9.</p>	<p>Reports for Discussion A report had been previously circulated by AH/PB.</p> <p>a) Parish 4 Year Plan: No further updates since the plan was circulated in January.</p> <p>b) NP Update: The Pre-Submission Draft of the Plan is now available for consideration by the PC after being reviewed by the Steering Group on 04/01/23. The draft Plan had been circulated to the PC. There are 13 proposed policies at the Parish level. The PC unanimously confirmed it was happy with the draft as presented and was happy for it to go forward for consultation. AH confirmed a copy of the draft Plan would be made available on the PC website.</p> <p>c) Longhoughton Update: Howick Burn Path: The clearance preventing installation has still not been undertaken. Howick Estates has been asked about a confirmed date for the work.</p> <p>d) Traffic Speed Review: The AONB advise the guide to road marking and speed reduction will be available at the end of February. PM enquired if Longhoughton could have VMS signs like Lesbury installed. AH advised this will form part of the Traffic Speed Review.</p> <p>e) Boulmer Update: No further updates</p> <p>f) Howick Update: The new sewerage system to Howick Hall has been installed. Howick Hall Gardens re-opened on 11/02/23. No response has been received from Philip Bradley, NCC Footpath Officer re the poor state of repair of the bridge on the Public RoW over Stamford Burn at Littlemill. ET to chase.</p> <p>g) Meeting with Andrew Willmott of Longhoughton Church: due to lack of time, AH to circulate the details to agree online and report to the March PC meeting).</p> <p>h) Meeting with D Baring & J Forsyth re Low Steads and Longhoughton Beach: due to lack of time, AH to circulate the details to agree online and report to the March PC meeting).</p> <p>i) AONB Partnership Meeting 08/02/23: due to a lack of time this was not discussed. A report on this had been circulated to the PC on this by AH.</p>	<p>ET</p>

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	j) NCC Town and Parish Councils Annual Meeting 16/1/23: due to a lack of time this was not discussed. A report on this had been circulated to the PC by PB. Any points will be dealt with at the March meeting.	
10. Correspondence	<p>a) Request for site for Chip Van – Boulmer Car Park. A previous request a few years ago by a Boulmer resident to operate a tea and coffee bar in the car park had been turned down. It was difficult to see how this request could be approved in view of the previous decision. The state of the car park was also mentioned. It was agreed this request be declined. AH to reply.</p> <p>b) Request for Commemorative Seat, Boulmer. It was noted that a 2nd verbal request for a memorial bench in Boulmer had also been received this month. It was agreed that due to the number of benches already in situ, no further benches were required. ET to reply accordingly.</p> <p>c) NCC – Lacey Street, Longhoughton – Consultation (closing date 24/2/23) - noted</p> <p>d) NALC Enews – January and February 2023 - noted</p> <p>e) NCC – Revised PC Charter and NCC Who’s Who - noted</p> <p>f) NCC – Sea-Changers Coastal Fountain Fund 2023 – noted.</p> <p>g) NCC – Devolution Deal – Consultation Event – 4pm – 15/2/23 – St James’ Church Hall, Alnwick - noted</p> <p>h) NCC – Coronation Community Fund – noted. AH to apply.</p> <p>i) Thank You’s – N’land Age UK, Heritage Group, Community Gardeners, Howick Art Group, CAB and GNAA - noted.</p>	<p>AH</p> <p>ET</p>
11. Parish Financial Matters:	<p>a) Jo-Anne Garrick Ltd (NDP) - £1,400 – PAID - noted</p> <p>b) NCC (Boulmer Car Park Sign) - £57.60 – PAID - noted</p> <p>c) Clerk (Stamps) - £17.00 - agreed</p> <p>d) Clerk (January Wage) - £396.11 - agreed</p> <p>e) HMRC (PAYE) - £89.60 - agreed</p> <p>f) LCSCT (Room Hire – Kings Coronation 1/2/23 £24; NDP 4/1/23 £20; Warm Hub Jan-March 2023 - £390) - £434.00 -agreed</p> <p>g) Allied Westminster (Boulmer Memorial Hall Insurance) - £430.14 – agreed</p> <p>h) Shiel & Morrison (Newsletter) - £225 – agreed</p> <p>i) Gill Bromley (part-payment of Community Gardeners £430 grant) - £30 agreed</p>	
12. Plans:	None received	
13. Matters for Information/Next Agenda:		
14. Date of Next Meeting:	7.30pm Monday 20 March 2023 – Howick Village Hall.	ALL

9.43pm the meeting ended.

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