



Longhoughton Parish Council

Email: parishclerk@hotmail.com W: northumberlandparishes.uk/longhoughton
Neighbourhood Plan: longhoughtonndp.co.uk

You are cordially invited to attend the Monthly Meeting of the Parish Council
on **Monday 17 November 2025** at **7.30pm** at **LCST Westfield Park (MR3)**

Prior to the start of the meeting, the public are welcome to question Councillors for 15 minutes.

Monthly Parish Council Meeting

- 1. Parish Council Vacancy Application – Mary Calam – Howick Ward**
- 2. Apologies for Absence**
- 3. Minutes of the Meeting held on Monday 20 October 2025**
- 4. Declarations of Interest**
- 5. County Councillor Wendy Pattison - Northumberland County Council Update**
- 6. Inspections:** Longhoughton Playing Field/Access Footpath
- 7. Matters Arising:**
 - a) Budget and Precept 2026/27
 - b) Fixed Asset Check
 - c) Parish Council Website and Email Address
 - d) 2026 Meeting Venue Locations
 - e) Abilitynet Update – Carole Green
 - f) Chair's Matters Arising Paper (inc Matters Arising from the Last Minutes)
- 8. Reports for Discussion:**
 - a) Neighbourhood Plan Update
 - b) Longhoughton / Boulmer / Howick Updates
 - c) Priorities Paper and Parish Council Ways of Working
- 9. Correspondence:**
 - a) Paul Jones, NCC re Boulmer Car Parks
 - b) NCC – Winter Preparedness 2025/26
 - c) NCC - Thriving Together Newsletter Oct #2
 - d) NCC – Town & Parish Council Meeting – discussion notes 9/10/25
 - e) NCC – Elected Members Prevent Handbook and Prevent Induction Handbook
 - f) NALC Update – November
 - g) N'land Coast National Landscape – draft meeting notes 28/10/25
- 10. Parish Financial Matters:**
 - a) LCST (Room Hire AMG Prescriptions £72 / Quarry Mtg £22 / Police Mtg £11) - £105
 - b) Clerk (Nov Wages) – £479.42
 - c) Clerk (Dec Wages) - £479.22
 - d) HMRC (Nov £112.60 PAYE and £21.84 Employers NI) - £134.24
 - e) HMRC (Nov £112.60 PAYE and £21.84 Employers NI) - £134.44
- 11. Plans:** None received
- 12. Any Other Business/Matters for Information/Next Agenda**
- 13. Date of Next Meeting:** No meeting in December. Next meeting 7.30pm - Monday 19 January 2026 – LCST Westfield Park

Signed:

A handwritten signature in black ink, appearing to read 'Elizabeth Taylor'.

Elizabeth Taylor, Parish Clerk

Date: 10 November 2025

For copies of agendas, minutes and other documentation relating to Longhoughton Parish Council,
please visit our website: <https://northumberlandparishes.uk/longhoughton>

EXCLUSION OF THE PUBLIC: The Council may at any point pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. terms of commercial tenders and negotiations for contracts; employment matters; and legal proceedings preparation or advice.